

CALIFORNIA COUNCIL OF TESTING AND INSPECTION AGENCIES
Minutes of the Annual Business Meeting– February 1, 2003
Bally's Hotel Las Vegas, Nevada

1. Introductions – Attendees

Jim Backman called the meeting to order at 8:30 A.M. A total of 23 attendees was present, as follows:

Jim Backman – CEL
Al McManus – Earth Systems Consultants
Corey Dare – Fugro West
Terry Eglund – Testing Engineers, Inc.
Dave Palfini – Testing Engineers, Inc.
David Chippero – Signet Testing Laboratories
Merl Isaak - Signet Testing Laboratories
Michael Parker – Signet Testing Laboratories
Tom Cole - Signet Testing Laboratories
Butch Twining – Twining Laboratories
Don Rose – CMT
Rob Morse – CTS
Ian Schiell - CTS
Jim Auser – Engeo, Inc.
Howard Katz – Southern California Soils and Testing
Ed Trasoras – Southern California Soils and Testing
David Billings – Southern California Soils and Testing
Issam Makdissy - Terrasearch
Kurt Siggard - BSK
Joe Peters – Kleinfelder
Miki Craig – DCI
Cliff Craig – DCI
Tom Williams – BTC Laboratories

2. Review of Minutes of the December 19, 2002 General Meeting in Oakland

Minutes were approved.

3. Treasurer's Report (Corey Dare)

- Account Balance as of 2/1/03: \$3,412.54
- 2003 Membership Invoices: Distributed to member companies present; remainder to be sent to other companies.
- GeoCon and Law Crandall were unpaid for 2002, and were billed \$800 for 2002-03; if not paid, membership will be terminated per Board decision.

4. Merl Isaak Announcement on Upcoming ACI 100th Anniversary Convention

Merl is participating in setting up the upcoming ACI 100th Anniversary convention to be held in the Bay Area in the fall of 2004, and noted that financial assistance from local companies will be needed.

5. Discussion on Increasing Southern California Member Participation

The ABM participants discussed numerous possibilities to increase the participation of the Southern California membership in 2003. After substantial discussion, the following points and possibilities were agreed on:

- The 2003 meeting schedule will be set earlier and well in advance, so that travel arrangements can be more easily set to take advantage of advance airline fares, etc.
- Up to half of the monthly meetings could be concurrent north and south meetings. Board member participation would be needed at each meeting.
- Perhaps 2 to 3 meetings a year could be held somewhere on the central coast (e.g., San Luis Obispo, Paso Robles) for both northern and southern California members. These meetings could be held Friday afternoon to make weekend stays possible.
- Greater use should be made of the CCTIA website to post meeting agendas and past meeting minutes.
- Increase outside speaker participation in meetings, with possible representatives from NFPA, ICBO, Local building officials, FEMA, and Tri-Chapter SIC (SF and Monterey Bay Areas.) DSA would participate in Bay Area and Sacramento meetings; also willing to go to a southern California meeting.

6. Schedule for 2003 Meetings

The 2003 schedule will be determined at the February Board of Directors Meeting in Oakland.

NEW BUSINESS

1. ASTM 329 Proposed Revisions

The proposed changes to ASTM 329, still in E36.70 Subcommittee, as discussed in the December 2002 general meeting, was distributed to the ABM participants for review and general discussion. The members generally agreed that additions to the standards could possibly cause litigation problems in that labs could be held liable for inspections not done, even if not needed. Discussions on this issue will continue in future meetings.

GUEST PRESENTATION – DAVE BILLINGS (SOUTHERN CALIFORNIA SOILS AND TESTING)

Dave Billings, in-house attorney for SCST, presented a talk on “Limiting Contract Risks.” Dave covered the Firm/Lab’s versus Owner’s contracts, and indemnity, with an emphasis on trying to keep contracts simple, and not indemnifying the owner for more than is fair; i.e., indemnifying client for what you are at fault for actual damages, not claims or demands. Dave cautioned to be careful of changes in contract language that purchase orders and change orders can add to an existing contract. Dave also discussed the implications of SB 800 on the testing industry. SB 800 defines what and whom homeowners can sue for construction defects, and sets up a procedure for construction defect claims. SB 800 provides immunity for qualified inspectors (i.e., minimum established certification and experience) from suits from homeowners, but does not preclude immunity from suits by our clients.

OLD BUSINESS

Committee Reports

1. Newsletter

Butch Twining will coordinate gathering articles from our Southern California members, who will try to contribute at least 1 article per issue. Also, additional copies of the newsletter (beyond the complimentary 25) can be provided at the cost of \$1 apiece to those firms who want additional copies.

2. Membership

No new applications outstanding or received.

3. DSA Report

Notes from Kurt Siggard:

- Jeff Enzler indicated 13 site visits scheduled in next 30 days; Bay Area labs will be inspected in March; about 60 lab inspections would be done statewide this year.
- DSA wants additional CCTIA members on the DSA Advisory Board (2 or 3 total). Interested members can contact Eric France directly.
- Are members seeing C39 referenced in specs for masonry grout - let Kurt know; our general membership may be queried on this.

4. Scholarship Program

Miki Craig will set up more info on the CCTIA scholarship program on our website.

5. CCTIA New Member Applicant Facility Inspection (E329) Checklist

Terry Egland reported this checklist was still in progress. Work on this may be suspended while E329 revisions still up in the air.

6. Internal Auditing Checklists

Still no feedback from the draft C 39 Checklist.

ADJOURNMENT

The meeting was adjourned at 12:30 PM.

Next Meeting:	February 27, 2003
Time:	2:00 PM (Board Meeting) 3:00 PM (General Meeting)
Where:	Holiday Inn Oakland Airport Oakland, California