

CALIFORNIA COUNCIL OF TESTING AND INSPECTION AGENCIES
Minutes of the General Meeting– February 27, 2003
Holiday Inn Oakland Airport, 550 Hegenberger Road, Oakland, CA

1. Introductions – Attendees

Al McManus called the meeting to order at 3:35 PM. Attendees were:

Jim Backman – CEL
Al McManus – Earth Systems Consultants
Corey Dare – Fugro West
Terry Eglund – Testing Engineers, Inc.
Don Rose – Construction Materials Testing
David Chippero – Signet Testing Labs
Joe Buchanan - Matriscope
Ian Beatty – Krazan & Associates
Ross Esfandiari – RES Engineers

2. Review of Minutes of the January, 2003 ABM Meeting in Las Vegas

Minutes were approved with the exception of the date for the ACI 100th Anniversary convention, which will be held in the Fall of 2004.

3. Treasurer’s Report (David Chippero)

- Account Balance as of 2/11/03: \$2,090.80
- Deposits of \$554.83 were made for ABM reimbursements
- With ABM re-payments and annual dues our 2003 operating budget will be approximately \$16,800.

4. Annual Business Meeting Recap

All members who attended this years ABM had a good time. Ballys once again did a great job and seemed to be the best deal in town. A special thanks to Dave Billings who put together an excellent presentation on contracts for this year’s ABM.

OLD BUSINESS

Committee Reports

1. ICBO Committee – SIC

No new business

2. Membership

No membership applications were currently outstanding.

3. **ASTM E-36**
This ballot is still at the committee level
4. **Pins and Honors**
Dave Chippero, Terry Eglund, and Al McManus all have pins available.
5. **Newsletter**
While Terry Eglund was at his Structural Engineers of Northern California (SEONC) meeting he offered to share/write some articles for their newsletter and in return (SEONC) would allow CCTIA to use some of their relevant articles for our newsletter. This would be a good way to get some new articles for our newsletter.
6. **DSA Report**
Eric France informed Jim Backman that DSA is revamping their T&I sheet and they would like suggestions from our group.
7. **Scholarship Program**
No new news
8. **New Member Facility Audit Checklist (E329)**
Terry Eglund reported this checklist was still in progress. The members agreed the name of this committee was too long and have changed it to the name above.
9. **Internal Auditing Checklists**
No feedback from the C 39 Checklist has been received to date from any lab.

NEW BUSINESS

1. **Blue Book Copyright**
Jim Backman agreed to look into how to have our blue book copyrighted and what the associated costs would be. We also need to look into the items we have used from ICBO and whether we can copyright the entire book or just pieces of the book.
2. **Membership Committee**
Terry Eglund has asked for somebody to step up and take over the membership committee. Anyone who is interested is asked to contact one of the board members.

ADJOURNMENT

The meeting was adjourned at 4:30 PM.

Next Meeting:	March 27, 2003 (Annual Business Meeting)
Time:	3:00-5:00 PM
Where:	Holiday Inn Oakland Airport Oakland, CA