

CALIFORNIA COUNCIL OF TESTING AND INSPECTION AGENCIES

Minutes of the General Meeting—June 26, 2003

Holiday Inn Oakland Airport, 550 Hegenberger Road, Oakland, CA

1. Introductions – Attendees

Al McManus called the meeting to order at 3:16 PM. Attendees were:

Al McManus – Earth Systems Consultants
Corey Dare – Fugro West
David Chippero – Signet Testing Labs
Miki Craig – Dynamic Consultants, Inc.
Jim Backman – Consolidated
Bill Cale – Construction Testing Services
Issam Makdissy – Terrasearch
Rick Hodgkins – Kleinfelder

2. Review of Minutes of the May, 2003 Meeting

Minutes were approved with no exceptions.

3. Treasurer's Report (David Chippero)

- Account Balance as of 6/26/03: \$ 11,276.59
- Deposits of \$1,247.63 were made for ABM reimbursements, 2003 Dues and Sheraton San Diego Refund.
- Withdraws of \$2,749.64 were made for the May 2003 meeting expense and June newsletter and postage.

OLD BUSINESS

Committee Reports

1. ICBO Committee – SIC

The committee is continuing the approval process of special inspection laboratories. Numerous testing labs are still submitting packages where the matrix dose not match the inspectors ID card. The committee has also stressed that they do not want to see certs other than the ones specifically listed. (i.e. no nuclear gage certs etc.)

2. Membership

No action from this committee.

3. **ASTM E-36**
No action from this committee.
4. **Pins and Honors**
No action from this committee.
5. **Newsletter**
Everyone agreed the June newsletter looked great. However we still need new articles for the upcoming September newsletter. The deadline for new articles is August 15th. Please contact Issam or anyone on the board if you would like to contribute to the September newsletter.
6. **DSA Report**
The next scheduled meeting with DSA will be in August.
7. **Scholarship Program**
No action from this committee.
8. **New Member Facility Audit Checklist (E329)**
No action from this committee.
9. **Internal Auditing Checklists**
No action from this committee.
10. **Structural Engineers QC Meeting**
No action from this committee.
11. **Program Director**
The August meeting in Sacramento will feature members from DSA as the guest speakers.

Other Old Business

Blue Book Copyright

Issam will check with the library of Congress to see if we can copyright the blue book there at a cheaper price.

NEW BUSINESS

2002 Unpaid Annual Dues

Geo Con Sacramento.

Law Crandall

Cecila Landi called on 6-2-03 to inform CCTIA that her company Mach Tech Engineering purchased Law Crandall. She said that they did not participate in our organization in 2002 and they do not wish to be a member in 2003. The group agreed to remove Law Crandall from the active member list.

New Business Cont.

Continuing Education Credits (CEC)

In order to renew your ICBO certifications that expire after 12/31/03 without retaking the exam you will have to show proof of obtaining at least 2.5 CEC units. Dave Nelson contacted Miki and told her that any program that CCTIA endorsed they would accept as credit toward obtaining CEC units. However the stipulation would be that CCTIA must audit the program, keep track of attendance, and issue certificates of completion. CCTIA will need to look into existing programs and possibly create new programs for inspector training. Al, Miki, and Jim agreed to sit on a new committee, which will discuss these issues.

ADJOURNMENT

The meeting was adjourned at 4:31 PM.

Next Meeting: July 24,2003
Time: General Meeting 3:00 PM

Where: Holiday Inn Oakland Airport
Oakland, CA