

CALIFORNIA COUNCIL OF TESTING AND INSPECTION AGENCIES

Minutes of the General Meeting—July 24, 2003

Holiday Inn Oakland Airport, 550 Hegenberger Road, Oakland, CA

1. Introductions – Attendees

Al McManus called the meeting to order at 3:25 PM. Attendees were:

Al McManus – Earth Systems Consultants
Chip Moore - Engeo
David Chippero – Signet Testing Labs
Miki Craig – Dynamic Consultants, Inc.
Jim Backman – Consolidated
Bill Cale – Construction Testing Services
Issam Makdissy – Terrasearch
Terry Eglund – Testing Engineers
Ross Esfandiari – RES Eng. Inc.

2. Review of Minutes of the June, 2003 Meeting

Minutes were approved with the following exception.

Under New Business regarding CEC units need to change sponsor/approve to endorsement.

3. Treasurer's Report (David Chippero)

- Account Balance as of 7/24/03: \$ 10,927.26
- Withdrawals of \$349.33 were made for the June 2003 meeting expense.

Guest Speaker

Al Demuth with Wilrick gave a presentation on courses Wilrick can offer special inspectors to obtain Continuing Education Units (CEU). In January of 2004 any special inspector who renews his ICBO certifications must have at least 2.5 CEU within a 3-year period to obtain his/her new certification. You get 1 point for 3 years of continuous service and 1.2 points for renewing your ACI if you attend both days. The rest of the points come from taking classes and seminars with 1 hour of training equaling 0.1 units. The ACI exam is required every 5 years and the ICBO renewal is every 3 years so there will be times when the special inspector will need at least 1.5 CEU's or 15 hours of class time to renew his/her certifications. ICC/ICBO has agreed to allow CCTIA to endorse training programs for CEU's. However they will monitor any course not offered by them. Wilrick has agreed to put together a proposal of some programs that they would like to offer special inspectors. CCTIA stressed the importance of a cost effective program that inspectors can attend during non-work hours. Their first test program will be on Saturday, November 8th and some members of CCTIA have agreed to sit in on the program. This would also be a good time to have inspectors attend whose certifications expire in January/February 2004.

OLD BUSINESS

Committee Reports

1. ICBO Committee – SIC

Reviews of laboratory evaluations are continuing. Their next meeting will be held at DCI's laboratory. DCI will give the building officials a tour of their lab and demonstrate how to break concrete, rebar, and proper curing practices.

2. Membership

A new member application was received from Earthtech LTD. Earth Tech provides geotechnical engineering services in the Sacramento area. Chip Moore will make arrangements for a lab interview and inspection.

3. ASTM E-36

No action from this committee.

4. Pins and Honors

Lots of hardhat stickers are available.

5. Newsletter

No new articles have been received for the September newsletter. The deadline for new articles is August 15th and they need to be turned into Issam Makhissy.

6. DSA Report

In order to keep your LEA certification in good standing you must submit copies of your current CCRL Proficiency reports to Eric France as you receive them. The next scheduled meeting with DSA will be in August.

7. Scholarship Program

Need to have an article detailing the scholarship program in the September newsletter. We would like to have enough applicants to award the scholarship at the 2004 ABM.

8. New Member Facility Audit Checklist (E329)

The new laboratory evaluation checklist is still in progress.

9. Internal Auditing Checklists

The cylinder checklist is complete. (ASTM C39)

Terry would like to begin working on a checklist for composite prisms next. (ASTM C1314)

10. Structural Engineers QC Meeting

Building official survey went out with a limited number of responses. There has been no new action on the Framing/Shear wall inspection guideline.

11. Program Director

No new action.

Other Old Business

Blue Book Copyright

Issam spoke with the Library of Congress and they told him in order to copyright the blue book we needed to remove the sections in the book that do not belong to us. The copyright is on hold until we decide how to edit/re-write the book.

NEW BUSINESS

No new business

ADJOURNMENT

The meeting was adjourned at 5:54 PM.

Next Meeting:	August 24,2003
Time:	2:00 PM
Where:	Host Airport Hotel Sacramento, CA