

**CALIFORNIA COUNCIL OF TESTING AND INSPECTION AGENCIES**  
**Minutes of the General Meeting–November 20, 2003**  
Holiday Inn Oakland Airport, 550 Hegenberger Road, Oakland, CA

**1. Introductions – Attendees**

Al McManus called the meeting to order at 2:23 PM. Attendees were:

Al McManus – Earth Systems Consultants  
David Chippero– Signet Testing Labs  
Chip Moore – Engeo  
William Wahbeh – Signet Testing Labs  
Dave Palfini – Testing Engineers  
Merl Isaak – Signet Testing Labs  
Chris Markusen – Geocon Consultants  
Paul Oswald – Geocon Consultants  
Bill Cale – Construction Testing Services  
Jim Kellogg – Twining Laboratories  
Corey Dare – Fugro West  
Wylie Stevenson – Smith Emery  
Carl Celia – Inspection Services, Inc.  
Phil Nishikawa – Inspection Services, Inc.  
Ross Esfandiari – Res Engineering  
Roy Ward – Southwest Testing & Inspection  
Renan Cruz - Southwest Testing & Inspection  
John Langley - Inspection Consultants  
Bob Halk – Inspection Consultants  
Abdel Khelifa – Coverall Engineering Labs  
Linas Vitkus – Twining Labs of Southern California  
Eric France – Division of the State Architect  
Jeff Enzler - Division of the State Architect  
Jim Backman – Consoildated Engineering Laboratories  
Don Rose – Construction Materials Testing

**2. Review of Minutes of the October, 2003 Meeting**

Minutes were approved with no exceptions.

### 3. **Treasurer's Report (David Chippero)**

- Account Balance as of 11/20/03: \$ 12,380.03
- Deposits of \$1030.44 were made for 2003 annual dues and 2003 ABM payments.
- Withdrawals of \$514.05 were made for the October 2003 meeting expense.

### **OLD BUSINESS**

Old business was not discussed due to our special guest presentation by DSA.

### **NEW BUSINESS**

Eric France and Jeff Enzler with the Division of the State Architects met with our group to discuss the status of the LEA program. This meeting was open to all member and non-member firms. Eric and Jeff began the meeting with a brief statement and then discussed some of the common problems found when they tour laboratories. The following is a summary of the topics addressed during the meeting.

#### **Jeff Enzler:**

- Executive order S2-03 was signed by governor Arnold Schwarzenegger in just his second day of office. This bill states that all regulations issued since 1999 will be reviewed by the state attorneys. Jeff believes that this is specifically related to the new NFPA code and there is a good possibility that this code will not take effect.
- DSA is working on a new T&I sheet that will closely follow the plans and specifications. There will also be a section to add the various different testing firms on a project. This form will also serve as a tool to close out the project and would eliminate the current form 5.
- There has been a problem with some testing laboratories performing schoolwork for their branch offices. This has caused a new policy regarding lab reports, which states if you have branch offices you must specify, which lab performed the work on the report.

#### **Eric France:**

The LEA program is going very well. Jeff has finished his review of all new labs and would like to concentrate his efforts on all the labs that he has been giving extensions. The following are items that Jeff routinely sees when he tours different labs.

- **Curing Rooms** –A lot of labs that have a heating device but not a cooling device, faulty chart recorders, and thermometers that are not calibrated.
- **Cure Tanks**– No circulating pumps and no cooling devices.
- **Capping** – Incorrect capping plates and damaged plates.
- **Procedures** – Paperwork missing for equipment calibration. (Especially slump cones) Rubber caps with out proper break history and not replacing them often enough.
- **Equipment** – Many labs do not have masonry shear test equipment or a proper Bend test jig and bending pins.

- **Library** – ASTM standards not up to date with in 1-2 years. Do not have written practice for NDT procedures. Do not have CBC 98, 2000 volumes 1 & 2.
- **Plan Storage Area** – DSA projects must be filed in a designated location separate from all other jobs. Find a lot of DSA plans and specs that are unapproved. All approved plans and specs will have an initial on the stamp. If there is no initial on the stamp than the plans are not approved.
- **Meeting with Responsible Engineer and Office Manager** – Reports are formatted improperly. Inspection reports do not state proper guidelines. Reports note “to the best of my knowledge”

There has been a lot of confusion when filling out the experience section on the application for the DSA Masonry Exam. There is 3 years masonry experience required and there will be “NO EXCEPTIONS”. No special credit will be awarded for engineers and overlapping will not be permitted. Experience will only count for actual inspection experience or mason experience.

### **ADJOURNMENT**

The meeting was adjourned at 4:16 PM.

Next Meeting: January 23, 2004

Time: General Meeting 2:00 PM

Where: Holiday Inn  
Oakland, CA