

CALIFORNIA COUNCIL OF TESTING AND INSPECTION AGENCIES
February 24, 2005 3:00 PM General Meeting Clarion Hotel Oakland Airport
500 Hegenberger Road Oakland, CA 94621

Meeting Minutes

Time: 3:00 PM

1. Introductions
 - 1.1 David Chippero/Signet, Jim Backman/CEL, Terry Eglund/TEI, Bill Cale/CTS, Miki Craig/DCI, Cliff Craig/DCI, Rob Ryan/Twining, Elizabeth Levi/BSK, Ross Esfandari/RES, Chip Moore/Engeo, Greg Ruf/Krazan, Abdel Khelifa/Coverall Engineering, David Pinkham/HPI
2. Treasurer's Report
 - 2.1. Approved
 - 2.2. Form 199 and Statement of Domestic Stock for Tax Submittal
3. Review of Minutes
 - 3.1. Approved w/correction.

OLD BUSINESS

4. SFB suit against SIC
 - 4.1. Lawsuit dismissed w/prejudice
5. Website Question & Answer Forum
 - 5.1. Additional resources and help needed/refinement
 - 5.2. Disclaimer added to Website/Newsletter
 - 5.3. Standards of Practices
 - 5.4. Float answers to peer/subcommittee prior to publishing
 - 5.5. Subcommittee for comment; (Greg Ruf/Krazan & either Powers or Calaveras/CEL, Dan Cherier & Terry Eglund)
6. Proposal for ACI COMPETENT PERSON certification
 - 6.1. Motion to put together a standardized guideline for mix design review (In-progress)
 - 6.2. Cost/Certifications within Industry
 - 6.3. More discussion as to which PE Liability requirements, collect Mix designs, review formats and discuss further
7. Continuing Education for Galvanizing Industry (American Galvanizers Association)
 - 7.1. Dave and Corey to review in further detail

Committee Reports

8. ICBO Committee – Tri-Chapter SIC (Miki Craig)
 - 8.1. Both DSA & LEA programs would be reciprocal (DSA Lab portion)
 - 8.2. Tri-Chapter has indicated a 06/2005 target date to vote if they keep a modified version of current program, adopt another accreditation program, or cease and allow jurisdictions to adopt their own methods of recognition.
 - 8.3. DSA may be willing to add database of technicians,
 - 8.4. SIC does not trust ID Program
 - 8.5. March Meeting (developed w/ICC groups) need outline of agenda (detailed)
 - 8.6. Possibility of Jurisdictions charging individually; large application fees discussed
 - 8.7. Why add further layers to program?
 - 8.8. Lab service IAS-LEA/field service discussed

- 8.9. An appeal to sense of program-CCTIA has supported everything ICC/SIC committee has asked
- 8.10. IAS offered to develop new program specific to local jurisdiction requirements
- 9. ASTM E-36 (Terry Eglund)
 - 9.1. No Activity
- 10. Membership (Chip Moore)
 - 10.1. (3) Labs applied for Membership; Coverall, HP, Brown & Mills
 - 10.2. Membership Audit for all (3) to happen in teams
- 11. Newsletter (Issam Makdissy)
 - 11.1. No activity
- 12. DSA (Jim Backman)
 - 12.1. All requests to review and comment of draft proposed documents to members from DSA/Eric France s/b forwarded to Backman
- 13. Internal Auditing Checklists / QC Guidelines for Lab Work (Terry Eglund)
 - 13.1. No activity
- 14. Structural Engineers QC Meeting (Ross Esfandiari)
 - 14.1. No Activity
- 15. Program Director (Bill Cale)
 - 15.1. No Activity
- 16. Standards and Practices Committee (Miki Craig)
 - 16.1. Awaiting consensus re: Website FAQ's

NEW BUSINESS

- 17. 2005 Meeting venues and schedule
 - 17.1. Meeting schedule and locations to be sent out by Levi ASAP.
- 18. 2005 membership dues invoices
 - 18.1. Invoices to go out ASAP + Request for current contact info
- 19. 2005 Registration/Renewal Fee Report
 - 19.1. Levi to create and distribute
- 20. 2005 State of California Statement of Information
 - 20.1. Levi to complete
- 21. 2005 Bank Account: new authorized signatures and change-of-address for bank statements
 - 21.1. To take place immediately w/new Treasurer

Meeting adjourned at: 6:05 PM

Next Meeting: March 24, 2005, 2pm
Hilton – Newark/Fremont Hotel
39900 Balentine Drive
Newark, CA
510.490.8390