

CALIFORNIA COUNCIL OF TESTING & INSPECTION AGENCIES

April 28, 2005 3:00 PM General Meeting Clarion Hotel Oakland Airport
500 Hegenberger Road, Oakland CA 94621

Minutes

Time: 3:00 PM

Introductions

SUBCOMITTEE WORKSHOP (Miki Craig):

1. Attachment of CCTIA/Tri Chapter ICC Joint Advisory Committee Program
2. Miki gave a brief background of the status of the existing concerns with the program from the last meeting. She explained the focus of the program and what is needed to get out of the program. The proposed program would address the concerns as well as maintain flexibility while posing no fees. In a nutshell: similar program under a different umbrella.
3. Advisory BO's request revisions and want program for June 3rd meeting ready for chapter voting. They need to get it to their May regular meeting in order for them to review prior to voting. Miki to revise program and circulate back out.
4. Per Dick Stubendorf, the recognized list has been adopted until the end of the year by the cities. Any agency that isn't on a current listing may have to go to the BO (the exception rather than the rule).
5. Talk from both sides would like a class/seminar to help out the BO's/Building Inspectors.

(Review of program):

1. Time and effort on ICC JAC for review of packages; CCTIA would take responsibility of preliminary review. Potentially weed out the submittals that don't comply with the guidelines.
2. Any involvement with any chapter and CCTIA members would put the chapters in jeopardy. How are we protected? CCTIA would take it on their own, but with no credibility. Without the BO participation, we have no program.
3. No approved list and only available as a "posting" on the website.
4. Would ask that the proposal be amended to reflect: the six building officials acting as area advisors in coordination with the CCTIA program.
5. Standard of practice criteria: The agency has to do both inspection and testing in order to meet the criteria.
6. They don't want to qualify the individual inspector.
7. Accreditation removes the fear of lab operating without specific criteria.
8. How does the timing correlate to the lab being accredited. The 90 day rule works.
9. Each city or jurisdiction will be able to download the listing in order to use it as their own.
10. Responsible Engineer: both programs take care of that.

11. Could the list be regional...? Yes, better idea for agencies that have multiple offices.
12. Backman voiced concern about creating a large list of reviewing for out of area labs. Regions would start with the 8 bay area locations. You must have an office within 1 of the 8 regions.

REGULAR BUSINESS MEETING

1. Treasurers Report as approved.
2. Review of Minutes

OLD BUSINESS

3. Question & Answer Forum
 - 3.1 List of questions to come out in the newsletter.
 - 3.2 Please send more questions and/or answers to Terry.
4. Proposal for ACI Competent Person certification
 - 4.1 Al Kaufman is trying to add a new certification through ACI for review of a mix design. Professional Engineer should be allowed to do this task without additional certifications.
5. Continuing education: Firestopping. Dave Chippero to look into this.

Committee Reports

6. ICC/Local Jurisdictions Committee (Miki Craig)
7. ASTM E-36
 - 7.1 ASTM E329 to be revised; need to update CCTIA standards to reflect this change to show that we “participate” or use the latest version prior to revisions.
 - 7.2 It was agreed the Terry would attend the next meeting in Reno to represent us.
8. Membership
 - 8.1 Brown & Caldwell has to be completed
 - 8.2 Coverall has been completed - to be sent to the Board for approval
 - 8.3 HP Inspections to be completed
9. Newsletter
 - 9.1 No activity – to go out next month.
10. DSA
 - 10.1 Form X will have the PE sign for the SI – Form 5’s will no longer exist.
 - 10.2 Re-circulate the TI Sheet to membership; Eliz to handle
11. Internal Audit for Lab Work
 - 11.1 No activity and to be removed and placed with the IAS/TAC committee
12. IAS Technical Advisory Committee (AC-291) (Terry Egland)
 - 12.1 Terry gave brief description of program from his LV trip.
 - 12.2 Terry prepared a newsletter article about the meeting; ref. attached.
 - 12.3 Need input to put in the appropriate wording to cover the experience/certification criteria for the region.
12. Program Director

- 12.1 Speaker for San Diego needed – send email out for suggestions
- 12.2 Eliz to work with Bill for suggestions
- 13. Structural Engineers – Construction Quality Assurance Committee
 - 13.1 WPS Guidelines need to be reworded to have testing agency review prior to submission.
- 14. Standard of Practice Committee
 - 14.2 Modifications to be made ASAP so that it goes out to the BO's.
 - 14.3 Miki to prepare power point presentation so that it is ready.

NEW BUSINESS

- 15. 2005 Meeting Venues & Schedule
- 16. 2005 Membership Dues
- 17. Bluebook – (Terry) 15th item: post installed anchors installed in concrete; something to be added as a guideline. Backman to ask Greg Smith and Lee Mattos. Update website and then update when all is complete.

Meeting adjourned: 6:14 PM

Next Meeting: Thursday, May 26, 2005
3:00 PM General Meeting
Clarion Hotel Oakland Airport
500 Hegenberger Road
Oakland, CA 94621