



CALIFORNIA COUNCIL OF TESTING AND INSPECTION AGENCIES

**Meeting Minutes
May 17, 2006
Crowne Plaza Hotel
11950 Dublin Canyon Road
Pleasanton, CA 94588**

General Business Meeting

1. Call to Order – Miki Craig
 - a. Time – 3:05 p.m.
 - b. Self-introductions

2. Approval of Minutes – Elizabeth Levi
 - a. General Meeting – March 23, 2006
Postponed to June Meeting
 - b. General Meeting – April 27, 2006
Postponed to June Meeting

3. Financial Report – Elizabeth Levi
 - a. April 2006
Postponed to June Meeting
 - b. Status of 2006 dues payments
Postponed to June Meeting

4. Committee Reports
 - a. ICC/Local Jurisdictions – Miki Craig
There has been very little action regarding special inspection issues as jurisdictions are awaiting the outcome of the roundtable discussion scheduled at the Tri-Chapter Meeting on May 19th.
 - b. ASTM – Terry Eglund (E36)/Cliff Craig (C9)
Committee Week is being held June 11th thru 16th in Toronto, but Terry is unable to attend. Two major items of concern are on the agenda. The first is the proposed re-write of certification criteria for welding inspectors in E329. ICC certification has been proposed of inclusion, however, we have previously placed a negative vote on this ballot item due to the inclusion of the AWS CWE as an acceptable certification. Terry has discussed CCTIA's negative with Jay Ponce, who will be attending, and hopes he will promote our rationalization to the committee.
The other item is the development of a new qualification standard for fireproofing inspections. CCTIA is taking a negative position as existing standards called for in the Building Code, and ICC certification, should be sufficient.
 - c. SEAONC CQA – Ross Esfandiari



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The committee has requested permission to publish CCTIA's FAQ's in SEAONC's monthly newsletters. CCTIA attendees were enthusiastic, and feel it is an excellent tool for Structural Engineers, as well as good publicity for our organization.

Items still in progress by the CQA committee include the re-write of the WPS review guideline based on D1.1 and the new D1.8; mix design review guideline; and the wood framing inspection guideline. The aggregate project that has been in development for several years may be dropped. The building official survey regarding special inspection enforcement is on hold until the local jurisdictions have developed a replacement plan to the old SIC recognition program.

d. DSA – Dan Cherrier

The new State Architect is promoting a more responsive, less detailed-oriented approach in dealing with DSA's users. His focus is oriented on reducing regulatory impact. Some department staff do not necessarily agree with this theory.

e. Membership – Jim Backman/Mike Parker

Audit of applicant Brown and Mills is scheduled for June 1st.

ISI, CHJ and KC Engineering were accepted for membership at the April Board Meeting. Upon payment of prorated dues for the year, these firms will be given full membership privileges.

f. Code Change – Dan Cherrier

Upon completion of Phase 1, DSA is now considering withdrawal of all proposals that do not received sufficient "positives". Phase 3 is beginning now, with an ending date of June 30th. Chapter 16 is available on the website for comment. Chapters 17, 18, 19, 21 and 22 should be available soon. DSA has determined that Chapter 20 shall be adopted without modification, so it will not appear for public comment.

The committee assigned to review Chapter 17 met for 2-1/2 days last month. None of the members were experts in inspection and testing so it was a laborious process. Committee meetings may be found on the stakeholders website, but it is difficult to find and dates and agendas may not be current. Need to watch this more carefully so that industry may be better represented at future meetings.

g. Newsletter – Issam Makdissy

The April issue has been very well received by industry, jurisdictions, and the engineering community. Nice job, Issam!

Next issue scheduled for publication August 1st. Deadline for articles is July 15th.

h. Internal Auditing – Terry Eglund

No Activity

i. Standard of Practice – Miki Craig

i. Competency Advisory Program (CAP)



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The Board of Directors has approved the extension of the geographic boundaries to encompass the entire state, and AASHTO to be added as an acceptable accreditation program.

The SOP Committee met last week to review 5 new applicants. One was approved; the others have been contacted for corrections to their submittals.

- j. Pins & Honors – William Wahbeh/Mike Parker

No Activity

- k. FAQ's – Terry Egland/Dan Cherrier

FAQ's 10.010 and 10.011 drafts are currently being reviewed by the committee and will be distributed later this month for review by the general membership. The committee is also working on the resurrection of an After-the-Fact Welding Inspection commentary (originally drafted by ANCTIA) for possible publication as an FAQ.

5. Old Business

- a. Ontario Special Meeting, April 24th

We had an excellent turnout for this meeting with a special program focused on the legal and potential tax ramifications of utilizing independent special inspectors. The guest speaker, Attorney Kristin Pace, gave a very informative and enlightening presentation discussing EDD and IRS definitions of independent contractors versus employees, and actions that firms should take to ensure they comply. The attendees have requested updates on the case currently under review by the EDD via e-mail, website postings, and/or newsletter articles, in addition to a follow-up program at the San Diego meeting later this year. *[Additional details of this program may be found in the meeting minutes.]*

- b. Tri-Chapter Meeting, May 19, 2006

No information concerning the information to be presented by Dennis Richardson (San Jose) and the Chapter Presidents is available at this time. Some key discussion points for CCTIA came out of our special program held April 17th with Attorney Joseph Scanlan. These include:

1. BO may not be arbitrary or irrational in setting criteria – competency standard(s) must be reasonable and appropriate
2. Criteria must apply to all firms operating in the jurisdiction (equal protection under the law)
3. Jurisdictions may compile listing of inspectors but cannot use to “blackball”, may not contain “evaluation” of inspector’s performance; and is a matter of public record under the Brown Act
4. Any restrictions (i.e., distance from jurisdiction, SIT ratios, three-strikes) must be reasonable and justifiable (requires back up data/evidence for justification)



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5. Fees may be charged, but they must be reasonable (meaning the jurisdiction may recoup actual cost of administration, but may not be profit-making)

Although we have been provided with many reasons to do so, it was agreed that we should avoid a negative commentary on the missteps some firms have experienced with the individual programs currently in place in half a dozen jurisdictions. Above all, we should avoid ANY comments/complaints about the fees being imposed!

Our focus should be on the positive aspects of the CCTIA's Competency Advisory Program (CAP) and again encourage the building officials to either a) accept the program in their jurisdictions; b) participate on the review committee as originally intended; or c) audit the committee's activities so they will be satisfied with the program's integrity.

Additionally, we need to focus on the premise of mutual cooperation between the jurisdictions and industry firms – a relationship that was successful for 20 years.

6. New Business

- a. CCTIA Guidelines for Issuing Special Inspector Identification Cards
Discussion postponed to June meeting
- b. CCTIA-Sponsored Training Programs
Discussion postponed to June meeting

7. Adjournment

- a. Time – 5:40 p.m.
- b. Next meeting – June 22, 2006, Crowne Plaza Hotel, Pleasanton

Respectfully submitted,

Michelle Craig
CCTIA President



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CCITA

May 17, 2006

<u>NAME</u>	<u>COMPANY</u>
Greg Reif	KLEINFELDER & ASSOC.
DAN CHERRIER	KLEINFELDER & INC.
Will Walsby	STREET TESTING
Michael Parker	TEI
Bob Lonkimsen	ISI
CHRIS KAVALARTIS	CFL
Bill Cole	LTS
Rick Van Horn	Terracon
TERRY EGIANO	TEI
ROSS ESPALOMAN	TEES
Issam Makdissy	Terrasearch
CWEE CRAIG	DCI
David Chippers	Terrasearch
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