



CALIFORNIA COUNCIL OF TESTING AND INSPECTION AGENCIES

**Meeting Minutes
October 27, 2006
Crowne Plaza Hotel
11950 Dublin Canyon Road
Pleasanton, CA 94588**

General Business Meeting

1. Call to Order – Miki Craig
 - a. Time – 3:16 p.m.
 - b. Self-introductions

2. Approval of Minutes – Elizabeth Levi
 - a. General Meeting – April 27, 2006 (approved)
 - b. General Meeting – July 27, 2006 (approved as corrected)
 - c. General Meeting – August 31, 2006 (On hold)
 - d. General Meeting - September 28, 2006 (approved as corrected)

3. Financial Report – Elizabeth Levi
 - a. October 2006

4. Committee Reports
 - a. ICC/Local Jurisdictions – Miki Craig
 - i. City of San Jose – still no program off the ground.
 - ii. City of Mountain View – any epoxy dowels now have to be inspected by an ICC Reinforced Concrete Inspector.
 - iii. City of Gilroy – In between building officials; the package is \$400/appl and not accepting reciprocity. Rex Wyatt will be coming back to be B.O.
 - b. ASTM – Terry Eglund (E36)/Cliff Craig (C9)
 - i. Accreditation & ASTM E329
 - ii. Need email from Miki from Woody
 - c. SEAONC CQA – Ross Esfandiari – No report
 - d. DSA – Dan Cherrier
 - i. Minutes of different meetings attached from DSA Advisory Board, Testing Inspections, etc.
 - ii. Dave Thorman asked Dan to be on the actual Testing and Inspection Committee. He would be as a direct representative from CCTIA. Per Bylaws, we need to run it through the Board. Will do this and notify Dan ASAP.
 - iii. Advisory Circulars (attached) have Dan Cherrier's notes on what is important to note. Dan passed out topics that Eric wanted input on prior to Circular's being developed/created. Only two firms returned comments.
 - iv. DSA can go back 20 years for final verified and Inspector Final reports.
 - v. Dan noted that one of the public positions for the DSA Board should be opened to another testing lab for better representative; he got it into the meeting minute's w/DSA.
 - vi. Final Report Survey; did not receive good response (less than 18% response on the lab verified), and (less than 12% response on the geotech lab verified). Dan to get listing to Elizabeth so that she can get emails out.



CALIFORNIA COUNCIL OF TESTING AND INSPECTION AGENCIES

- vii. Eric France – Guest Speaker at November meeting in San Diego
 - viii. Draft Circulars – comments must be received NLT 11/3/06
 - ix. T & I firms survey re DSA's proposed Verified Reports
 - e. ACI – Cliff Craig
 - i. ACI creates CEU Program (see attachment)
 - f. Membership – Jim Backman/Mike Parker
 - i. New Member Firms
 - 1. Brown & Mills
 - 2. Condor Earth Technologies, Inc.
 - 3. Terracon Consulting Engineers & Scientists
 - 4. John Byerly needs to have audit.
 - 5. Leighton is still interested; will have JB/MP follow-up.
 - 6. Wallace-Kuhl is interested; mike parker to follow-up.
 - g. Code Change – Dan Cherrier
 - i. Recent Public Comment Period Results (attached)
 - ii. Between now and 11/9/06; responses can be made on the proposed text changes.
 - h. Newsletter – Issam Makdissy
 - i. Articles due NLT than November 15th (final publication)
 - i. Internal Auditing – Terry Eglan – No report
 - j. Standard of Practice – Miki Craig
 - i. CAP Activities – We are working on reviews for firms expiring in December.
 - k. Pins & Honors – William Wahbeh/Mike Parker. – No Reports
 - l. FAQ's – Terry Eglan/Dan Cherrier/Greg Ruf/Jim Powers
 - i. FAQ 10.16 – Rust on Rebar
 - ii. FAQ 10.21 – ASTM C31/C39 Tech Certification
 - iii. FAQ 10.23 – Pulsed Arc Wire
 - iv. FAQ 10.24 – Overhead Puddle Welds
 - m. Education – Greg Ruf – No report
5. Old Business
- a. 2007 Annual Business Meeting – more info; website updated. Mailers going out per Boards direction.
6. New Business
- a. Nominations for 2007 Officers – Ballot listed at November meeting and slate by December.
 - b. ASFE Invitation for Affiliate Membership – table to next meeting.
 - c. Jeffry Cannon has been invited to sit on ICC-Soils Technician Committee; he has agreed.
 - d. CalTrans certification program being offered (IA) at \$150 for firms that do not have any access to the do the initial or recerts (Hayward, Fresno) for soils and concrete.
7. Adjournment
- a. Time – 5:08pm



CALIFORNIA COUNCIL OF TESTING AND INSPECTION AGENCIES

- b. Next meeting – November 17, 2006, 2:00 – 5:00 p.m., Sheraton San Diego Hotel & Marina, 1590 Harbor Island Drive, San Diego, California 92101