



CALIFORNIA COUNCIL OF TESTING AND INSPECTION AGENCIES

**Meeting Minutes
February 22, 2007
Four Points Sheraton Hotel
5115 Hopyard Road
Pleasanton, California**

General Business Meeting

1. Call to Order – Elizabeth Levi
 - a. The meeting was called to order by Elizabeth Levi at 3:07pm
 - b. Self-introductions by those in attendance
2. Approval of Minutes
 - a. The December 14, 2006 minutes were approved as amended.
3. Financial Report
 - a. There is \$10,500.00 in the CCTIA checking account. This is not enough to pay our outstanding ABM invoice. As the invoice has not been presented, no action is necessary at this time.
4. Committee Reports
 - a. ICC/Local Jurisdictions – No action.
 - b. ASTM – Terry Egland is coming off this committee and Jeffrey Cannon will replace him.
 - c. SEAONC CQA – No report.
 - d. DSA – Dan Charrier
 1. Construction management see IR A-3 CMS were generally negative on this. Probably will not be published; see also newer version of IR A-3.
 2. Will require new ICC Bolt certification, estimated start in September.
 3. DSA – 150, is a proposed alternate to DSA Form 5.
 4. C-31 size of test specimens that prevents 4 x 8 test samples in schools with aggregate less than 1 _ inches. DSA only wants 6x12.
 5. Circular 17-1 should be published in tow or three weeks.
 6. IR A-1Y Special Inspector Approval Process; a lot of comments regarding required sign-off language and same Inspector from start to finish. Perhaps CCTIA may want to offer other wordings that would be acceptable to industry.
 7. Letter-regional offices to design professionals regarding December 8, 2006 letter, Special Inspector Performance Dicipline letter; membership has major objections to the letter and process. Letter should be addressed to the Inspector.
 8. Discussion of Title 24 new code and DSA's 5 year plan-DSA will accept electronic reports; those wanting the contact info to get this started please call Dan Cherrier for contact info.
 - e. ACI – Cliff Craig (No Report)
 - f. Membership – Jim Backman/Mike Parker
 1. Audit performed on Byerly; to be voted on at next general meeting.



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- g. Code Change – Dan Cherrier
 - 1. Code change building standards commission heard final public discussion on proposed code changes. Next meeting in August. Code to become effective for new projects after January 1, 2008.
 - h. Newsletter – Mike Parker
 - 1. We will print 100 copies of the newsletter. Mike may print his name and company on the newsletter, no mandatory articles.
 - i. Internal Auditing – Terry Egland
 - 1. In-process of writing explanation of need for internal audit; E329 to Jeff Canon.
 - j. Standard of Practice – Miki Craig (No Report)
 - k. Pins & Honors – William Wahbeh/Mike Parker (No Report)
 - l. FAQ's – Terry Egland/Dan Cherrier
 - 1. (2) new FAQ's issued today; this brings total to 18. Waiting for “why welding inspections” and “after-the-fact welding inspections”. Both are in-process of re-write.
 - m. Website – Miki Craig (No Report)
5. Old Business
- a. ASFE RO – Executive Committee agreed to go forward with this, we need suggestions on how to pay for this membership. \$4,800. + \$2,500, to attend the meeting. Due to budget constraints a motion was made to postpone membership for one year to reconsider membership in ASFE. Motion passed unanimously.
 - b. Sponsorships for the new “Blue Book” were discussed.
6. New Business
- a. Meeting Dates/Locations
 - i. March 22 – Sheraton, Pleasanton
 - ii. April 26 – Doubletree, Ontario
 - iii. May 24 – Sheraton, Pleasanton
 - iv. June 28 - Sheraton, Pleasanton
 - v. July 26 - Sheraton, Pleasanton
 - vi. August 23 - Holiday Inn, Sacramento
 - vii. September 27 – Sheraton, Pleasanton
 - viii. October 26 (Fri) – San Diego
 - ix. November 15 – Sheraton, Pleasanton
 - x. December 13 – Sheraton, Pleasanton
 - b. Need to rewrite guidelines for Special Inspection Booklet.
 - c. Consideration to move the ABM to the week before World of Concrete discussed.
7. Adjournment
- a. Time – The meeting was adjourned at 5:15.
 - b. Next meeting – April 26, 2007, at the Doubletree Ontario.