



CALIFORNIA COUNCIL OF TESTING AND INSPECTION AGENCIES

Meeting Minutes July 26, 2007 Four Points Sheraton Hotel 5115 Hopyard Road Pleasanton, California

General Business Meeting

1. Call to Order – Elizabeth Levi
 - a. The meeting was called to order by Elizabeth Levi at 3:09pm
 - b. Self-introductions by those in attendance

Bob Joakimson	ISI
Miki Craig	DCI
Elizabeth Levi	BSK
Bill Cale	CTS
Terry Eglan	TEI
Jim Backman	CEL
Dan Inferrera	Kleinfelder
Will Wahbeh	Signet
Denise Corkill	Kleinfelder
Osama El-Fiky	Condor Earth
Dan Cherrier	BSK

2. Approval of Minutes.
 - a. The minutes were approved without correction.
3. Financial Report
 - a. Postponed until next meeting.
4. Committee Reports
 - a. ICC/Local Jurisdictions – Elizabeth discussed the new Review Committee program with the new Special Inspection Joint Review Committee Chairperson, James Sun. We may invite the committee to a future meeting.
 - b. ASTM - No Report.
 - c. SEAONC CQA – Work continues on the “SEAONC Guidelines for Special Inspections and Structural Observations Book” Parties to the discussion are reviewing documents at this time.
 - d. DSA - A DSA inspector discovered that a shop inspection was not covered as required. The offending inspector is being disciplined. There are numerous changes to the DSA web site. Members are invited to attend the DSA meeting in September 13th to discuss proposed code changes.
 - e. ACI - New ACI certification rates change in October.
 - f. Membership - No new applications.
 - g. Code Change – New 2007 CBC books are available but not out yet.
 - h. Newsletter – Articles due by August 15th.
 - i. Internal Auditing – Still working on concrete shrinkage report.
 - j. ASFE RO – We now have web access.



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- k. Standard of Practice - One of the jurisdictions wants to perform their own review of lab qualifications based upon the CAP program approval list and working with our Standard of Practice Committee. It was approved by the membership to continue discussions with the jurisdictions. Several firms are due for CAP renewal.
 - l. Education – The Board discussed the need to get the education program started.
 - m. FAQ's - Two are for membership approval. To be sent out by August 1, 2007. Two others are under consideration.
 - n. Website - Need copies of the minutes for April, May, June and July for posting.
5. Old Business
- a. Non dues paying members will need to start the application process again if their dues are not paid before next meeting.
 - b. A non-member firm wants us to represent him with DSA regarding freelance special inspectors in Southern California. CCTIA will not represent non-member firms in such cases.
 - c. Blue Book sponsorships discussion is postponed until next meeting.
6. New Business
- a. A request was made to hold a meeting or meetings in the Central Valley area. CCTIA will consider.
 - b. The next meeting will feature Eric France of DSA. The meeting will be held in Sacramento.
 - c. Osama El-Fiky requested opinions about paying prevailing wages on out of state work.
7. Adjournment
- a. The meeting was adjourned at 4:28 pm.
 - b. The next meeting will be held at 2pm on Thursday, August 23, 2007 at the Sheraton, 1230 J Street, Sacramento, California.