



CALIFORNIA COUNCIL OF TESTING AND INSPECTION AGENCIES

Meeting Minutes November 1, 2007 Vic's All Star Kitchen 201 Main Street Pleasanton, CA.

Board of Directors Meeting

1. Convene
 - 1.1. Time – 8:25 a.m.
 - 1.2. Attendees – *Elizabeth Levi (BSK), Bill Cale (CTS), Mike Parker (TEI), Dave Chippero (Terrasearch), Miki Craig (DCI)*
2. Approval of Minutes
 - 2.1. September 18, 2007 – *postponed to next meeting*
3. Financial Report
 - 3.1. *Approximately \$22,000 in account*
4. Membership
 - 4.1. *Ninyo & Moore - Approved for membership; to be invoiced for pro rata dues of \$125*
 - 4.2. *Geotek, Inc. - Application has been received; Mike Parker to contact Jim Backman regarding audit of facility.*
 - 4.3. *Others - Reliant Testing Engineers and Inland Foundation Engineering attended the meeting in San Diego in October and have indicated interest in membership. Mike Parker to send application information.*
5. Old Business
 - 5.1. *Training Programs - Greg Ruf has indicated 22 registrants to-date for the November 10th program. Miki Craig to send email to major firms that have not responded in hopes of meeting the minimum of 30 participants.*
 - 5.2. *SEAONC Special Inspection Guidelines - Terry Eglund has recommended that CCTIA proceed with a commitment to assist the CQA committee in its efforts to develop a guideline. CCTIA will receive equal identification on the cover for its efforts. No monetary awards available as the document will be free of charge. Board voted to approve participation.*
 - 5.3. *2008 Annual Business Meeting Budget - Board has approved cost of \$225 per member and \$225 for member's significant other. CCTIA will subsidize remaining cost. A letter to member firms requesting sponsorship of ABM events will be sent again this year. Bill Cale will arrange for Friday afternoon golf*



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outing at cost to participants. Non-members attending any ABM function must pay full cost of that function in advance.

6. New Business

- 6.1. Hemsley Award - *Miki Craig to determine recipient (if any) this year.*
- 6.2. Nominations for 2008 Officers and Directors - *Board has prepared a list of potential candidates. Elizabeth Levi and Miki Craig will begin phone calls to determine interest and availability. Nominations should be announced at the November general meeting.*

7. Adjournment

- 7.1. Time – *9:15 a.m.*

Respectfully submitted,
Miki Craig
Past President/Acting Secretary