



# CALIFORNIA COUNCIL OF TESTING AND INSPECTION AGENCIES

**Meeting Minutes  
December 13, 2007  
Four Points Sheraton Hotel  
5115 Hopyard Road  
Pleasanton, CA 94588**

## **Board of Directors Meeting**

1. Convene
  - 1.1. Time – 2:17 p.m.
  - 1.2. Attendees – *Elizabeth Levi (BSK), Bill Cale (CTS), Mike Parker (TEI), Dave Chippero (Terrasearch), Miki Craig (DCI)*
2. Approval of Minutes
  - 2.1. November 1, 2007 – *Approved as submitted*
3. Financial Report
  - 3.1. Reconciliation of Checking Account – *President Levi has reconciled the checking account. A copy of the check register was distributed. Current balance (as of December 11, 2007) is \$21,548.99.*
  - 3.2. 2008 Membership Dues – *Invoices have been mailed to the membership and are due February 1, 2008.*
  - 3.3. 2008 ABM Registrations – *We currently have 23 registrants. Not all have paid at this time. We also have one sponsor at the Silver Level so far.*
4. Old Business
  - 4.1. Membership Applications Pending
    - 4.1.1. Geotek – *No action to report; audit still needs to be conducted.*
    - 4.1.2. Inland Foundation Engineering– *Application has been received by Mike Parker. He is working on arranging an audit.*
  - 4.2. 2008 Officers and Directors – Counting of Ballots – *A total of 23 ballots were received.*
    - 4.2.1. *President – Rick Van Horn – 23 votes; no write-ins*
    - 4.2.2. *Vice President – John Byerly – 23 votes; no write-ins*
    - 4.2.3. *Secretary/Treasurer - Miki Craig – 23 votes; no write-ins*
    - 4.2.4. *Board Member – Jeffrey Cannon – 22 votes; 1 write-in for Will Wahbeh*
5. New Business
  - 5.1. 2008 ABM Guest Speaker – *President Levi is still trying to arrange for a guest speaker. Will Wahbeh is working with her, but any suggestions/assistance from the membership would be appreciated.*
6. Adjournment
  - a. Time – 2:35 p.m.