



CALIFORNIA COUNCIL OF TESTING AND INSPECTION AGENCIES

Meeting Minutes
April 24, 2008
Marriott Hotel
2200 East Hold Blvd.
Ontario, CA 91761

General Business Meeting

1. Call to Order – Rick Van Horn
 - a. Time – 2:10 p.m.
 - b. Self-introductions -

*John Byerly (John R. Byerly, Inc.)
Jeffry Cannon (Kleinfelder)
Elizabeth Levi (BSK)
Lloyd Suehiro (Leighton)
Ron Baudour (SCST)*

*Slawek Dymerski (RMA)
Nikki Heider (Heider)
Dennis Heider (Heider)
Tim Slegers (Kleinfelder)
Rick Van Horn (Terracon)*

2. Approval of Minutes
 - a. March 27, 2008

Approved as submitted.

3. Financial Report
 - a. As of April 25, 2008

Per Elizabeth Levi, there is currently \$34,799.18 in checking account. Per Miki Craig, there are 4 firms still outstanding for their 2008 Dues and Late Notices have been sent out for a reminder. Elizabeth Levi has been assigned the task of preparing the 2007 State & Federal Tax paperwork. Draft submittal to be reviewed by Board members by 05/30/08. Directors Chippero and Parker performed audit of 2007 checkbook and found the documentation satisfactory.

4. Committee Reports
 - a. ICC/Local Jurisdictions – Miki Craig

No Report.

- b. ASTM – Jeffry Cannon

The Committee on Standards (COS) recently ruled that all standards must remove names of agencies that provide personnel certifications and lab accreditations. They ruled on this last year, but the language in their ruling was not completely clear and people were interpreting it in different ways. This recent ruling left no doubt that all names must be removed unless there is only a single source for the certification or accreditation. Language in C 1077, C 1093, D 3666, D 3740, and E 329 will soon change because of this ruling.

There is a current ballot item in the E36 committee to create a new standard of certification terminology definitions. There is also an E 329 ballot item seeking to reduce the 5-years of experience required for both lab managers and field supervisors to 3-years.

- c. SEAONC CQA – Cliff Craig

No Report.



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- d. DSA – Dan Cherrier (*not present*)

No Report.

- e. ACI – Cliff Craig

No Report.

- f. Membership – Mike Parker

- i. Leighton Consulting, Inc. & RMA Group

Audits have been completed for Leighton Consulting & RMA Group; Board has approved for membership. Geoteck and Inland still require audits and John Byerly will coordinate this activity immediately.

- g. Code Adoption/IBC – Dan Cherrier (*not present*)

No Report.

- h. Newsletter – Elizabeth Levi

Newsletter has gone out to membership and will be mailed to outside membership and agencies after mailing list has been provided by Miki Craig. Next Newsletter printing will be August 2008. Please provide articles to Elizabeth Levi as soon as possible.

- i. Internal Auditing – Terry Egland

No Report.

- j. ASFE RO – Elizabeth Levi

Jeffry Cannon attended the ASFE RO and CoMET meetings in San Juan last month. Per Jeffry: The Executive Director of the Construction Specifiers Institute was invited to attend the Spring meeting, and he was very interested in learning about the many issues surrounding the multitude of accreditations and certification that are available in the industry. He agreed that education of architects, structural engineers, and specification writers was needed to help them better understand and use accreditations and specifications properly.

The push to get accrediting and certification agencies to work together and recognize similar programs as equals are continuing. The efforts to create a unified foundation inspector's certification are also continuing, however this process will take at least several years to accomplish. ACI, ICC, and NICET are the big players in this endeavor, and even though they have all expressed reluctance to accept each other's programs, they have pledged to continue dialog with each other.

ASFE's Fall Meeting is being held in San Francisco, and the President of CCTIA, and any other interested members, have been invited to attend the Accreditation and Certification (A&C) Task Force and/or CoMET Committee meetings on October 2, 2008.



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- k. Standard of Practice – Miki Craig

No action at this time.

- l. Education

Greg Ruf (Krazan) has stepped down from his committee position and the Board has asked that John Byerly, Jeffry Cannon, Rick Van Horn and Elizabeth Levi plan for conference call on 05/05/08 at 1pm to discuss schedule, location and agenda for the seminar.

- m. FAQ's – Terry Eglund/William Wahbeh

Draft FAQ 10.038 has been distributed. Please send comments to Terry Eglund.

- n. Pins & Honors – William Wahbeh/Mike Parker

No report.

- o. Website – Miki Craig

No action.

5. Old Business

- a. Southern California Meeting Schedule

Discussion was made by all on how we can get more involvement with the SoCal folks and what their needs are in the Industry. Elizabeth to send email out to SoCal membership immediately to get their suggestions and ideas. Next SoCal meeting is set for July 2008 in Anaheim.

6. New Business

No items.

7. Adjournment

- a. Time – 3:23 p.m.
- b. Next meeting – May 15, 2008, 2:00 p.m., Doubletree Modesto

Respectfully submitted,
Elizabeth Levi
Immediate Past President