



CALIFORNIA COUNCIL OF TESTING AND INSPECTION AGENCIES

**Meeting Minutes
June 26, 2008
Hilton Pleasanton at the Club
7050 Johnson Drive
Pleasanton, CA 94588**

Board of Directors Meeting

1. Convene
 - 1.1. Time – 2:15 p.m.
 - 1.2. Attendees – *Rick Van Horn, Mike Parker, Elizabeth Levi, Simon Makdissy (sitting in for Dave Chippero), Miki Craig*
2. Approval of Minutes
 - 2.1. April 24, 2008 – *approved as written*
3. Board Vacancy
 - 3.1. *Dave Chippero has taken a position with Testing Engineers, Inc., and is ineligible to remain a board member. Simon Makdissy with Terrasearch was nominated and duly elected to take the vacated seat until such time as a general election can be held.*
4. Financial Report
 - 4.1. *Checking Account Balance is \$26,797.58 at this time.*
 - 4.2. *CMT, CTE, GeoCon, and Smith-Emery remain unpaid and are subject to expulsion. Elizabeth Levi will send notices to the firms.*
 - 4.3. *The 2007 tax return must be filed in the long form format. Mike Parker will ask Gary Snyder to assist with the preparation.*
 - 4.4. *Jeff Cannon has not submitted an expense report yet for lunch costs at the last training program. Reimbursement for this item will not be requested, and the amount is to be considered a donation on behalf of Kleinfelder.*
5. Old Business
 - 5.1. Membership Applications
 - 5.1.1. *No new applications in progress at this time.*
 - 5.1.2. *Inland Foundation Engineering has been audited. Comments and voting will be arranged for the next Board meeting.*
 - 5.1.3. *Geotek is going through an ownership change and will re-submit when the transition is complete.*
 - 5.1.4. *RMA and Leighton have been approved for membership.*
 - 5.1.5. *The membership roster needs to be updated and distributed.*



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6. New Business

6.1. Educational Programs

6.1.1. Rick Van Horn spoke to a couple of the Sacramento program attendees who were very pleased. John Byerly audited the program and also thought it was excellent.

6.1.2. There is a need to set up 2 more locations – one in the Central Valley and one in SoCal. One class on September 13th or 20th will be held in Fresno at BSK's office;, who will also provide instructors. Rick Van Horn will get together with John Byerly to get something together in October/November in SoCal.

6.2. ASFE Geotechnical EOR Endorsement Request

6.2.1. This item to be determined by vote of the membership within one week.

6.3. 2009 Annual Business Meeting

6.3.1. Elizabeth has signed the contract with Treasure Island. There will be a full meeting day on Saturday, with a continental breakfast and deli lunch. Guest speaker possibilities include Woody Vogt, Sam Palmer, or Chuck Gregory (ASFE CoMet members).

6.4. Anaheim Meeting

6.4.1. 16 RSVP's to date. Mike Smith (Earth Systems) will be the guest speaker.

6.5. SEAONC Representation on CCTIA's SOP Committee for CAP

6.5.1. This interest has been initiated by the City of San Francisco's recent efforts for qualifying agencies and its inability to come up with an equitable process. SEAONC offered their involvement to resolve the concerns of industry regulating itself. If they validate CAP, we may get more interest and acceptance by local jurisdictions. It was agreed to invite the CQA committee to the next meeting of the SOP Committee so they can see how it works.

6.6. Prevailing Wage in Northern California

6.6.1. CCTIA member firm, MatriScope inquired if the organization was willing to take on the recent DIR determination that the first person on the job must be equivalent to a SET1 or SET2. It is believed this is a misinterpretation of the Northern California OE3 contract. This item was deferred to a conference call after the directors have had time to review the determination.

7. Adjournment

7.1. Time – 3:11 p.m.

Respectfully submitted,
Miki Craig
Secretary/Treasurer