



## CALIFORNIA COUNCIL OF TESTING AND INSPECTION AGENCIES

**Meeting Meeting  
September 25, 2008  
Residence Inn Sacramento  
2410 West El Camino Avenue  
Sacramento, CA**

### **General Business Meeting**

1. Call to Order – Rick Van Horn
  - a. Time – 3:00pm
  - b. Self-introductions –

*John Byerly (John R. Byerly, Inc.)  
Terry Eglund (TEI)  
Rich Van Horn (Terracon)*

*Jim Auser (BSK)  
Ted Oien (Kleinfelder)  
John Atkinson (Holdrege & Kull)*

2. Approval of Minutes
  - a. August 28, 2008

*Approved as revised.*

3. Financial Report
  - a. Account Balance – \$25,788.33
  - b. Outstanding Receivables - \$1,500.00 (2008 Dues for 3 firms)
  - c. Outstanding Liabilities - \$400 deposit for the last (2) Pleasanton Meetings

4. Committee Reports
  - a. ICC/Local Jurisdictions – Miki Craig (*Not Present*)

*No Report.*

- b. ASTM – Jeffry Cannon (*Not Present*)

*No Report.*

- c. SEAONC CQA – Ross Esfandiari (*Not Present*)

*No Report.*

- d. DSA – John Byerly

*No Report.*

- e. ACI – Cliff Craig (*Not Present*)

*No Report.*

- f. Membership – Mike Parker/Jim Backman/John Byerly

*No Report.*

- g. Code Adoption/IBC

*No Report.*



## CALIFORNIA COUNCIL OF TESTING AND INSPECTION AGENCIES

h. Newsletter – Elizabeth Levi (*Not Present*)

*Newsletter is set to go out to membership late November 2008. All articles should be forwarded to Elizabeth by 11/14/08.*

i. Internal Auditing – Terry Egland

*No Report.*

j. ASFE RO – Elizabeth Levi

*Rich Van Horn, Jeffry Cannon, and Elizabeth will be attending the ASFE Fall Conference on 10/2 to 10/5 and attend RO meetings. More to report next month.*

k. Standard of Practice – Miki Craig (*Not Present*)

*Terry Egland stated that the committee has met and the drafts of the revised Blue Books are underway and due mid October 2008.*

l. Education – Jeffry Cannon (*Not Present*)

*John Byerly advised the committee is looking for volunteers and suggested format as we are going to do the educational seminars on 03/7/09.*

m. FAQ's – Terry Egland

*Draft on Standardization on Records was distributed; open for comment. Terminology from ASHTO R18 is becoming an issue. Difference between calibration, standardization, and verification..*

n. Pins & Honors – William Wahbeh/Mike Parker (*Not Present*)

*No report.*

o. Website – Miki Craig (*Not Present*)

*No report.*

5. Old Business

a. Curing Observations

*Curing observations as a service is starting to be enforced. Does the Structural Engineer need to specify non-structural inspections?*

6. New Business

*No Items.*

7. Adjournment

a. Time – 3:50pm.

b. Next meeting – October 24, 2008 Island Palms – San Diego, CA 2:00p.m.

*Respectfully submitted,  
Elizabeth Levi  
Immediate Past President*