



CALIFORNIA COUNCIL OF TESTING AND INSPECTION AGENCIES

**Meeting Minutes
October 24, 2008
Island Palms Hotel
San Diego, CA**

General Business Meeting

1. Call to Order – John Byerly (*Acting President*)
 - a. Time – 2:19pm
 - b. Self-introductions (see sign-in sheet)
2. Approval of Minutes
 - a. Both September & October 2008 minutes will be reviewed at 11/20/08 meeting
3. Financial Report
 - a. Account Balance – \$24,788.33
 - b. Outstanding Receivables - None
 - c. Outstanding Liabilities - \$400 for Taxes

4. Committee Reports

- a. ICC/Local Jurisdictions – Miki Craig (*Not Present*)

No Report.

- b. ASTM – Jeffrey Cannon (*Not Present*)

No Report.

- c. SEAONC CQA – Ross Esfandiari (*Not Present*)

No Report.

- d. DSA – John Byerly

Newly adopted IR's posted on DSA website were discussed. Review of CCTIA's letter to DSA and their response. Southern CA folks would like to have meeting set up with Dave Thorman, State Architect to get to root of issues. Direction from members in regards to DSA issues was to ask the State "how can we HELP you" with the program. John & Elizabeth to take back ideas to President Van Horn for movement.

- e. ACI – Cliff Craig (*Not Present*)

No Report.

- f. Membership – Mike Parker/Jim Backman/John Byerly

John Byerly reported that both Nova & Leighton are now members of CCTIA.

- g. Code Adoption/IBC

No Report.

- h. Newsletter – Elizabeth Levi

Newsletter is set to go out to membership late November 2008. All articles should be forwarded to Elizabeth by 11/14/08.

- i. Internal Auditing – Terry Egland (*Not Present*)

No Report.

- j. ASFE RO – Elizabeth Levi



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Elizabeth reported on the ASFE Fall conference where she attended the CoMET committee and RO liaison meetings. ASFE has a new strategic plan for 2009 which involves growing outside the Loss Prevention portion of their Association. Elizabeth will give a PP presentation to membership at the ABM alongside a panel for industry. ASFE will support us on the DSA issues as well as the local Building issues we face with Cities/Counties. But, they will not help with legislation, etc.

k. Standard of Practice – Miki Craig (*Not Present*)

Elizabeth stated that the committee has met and the drafts of the revised Blue Books are underway and are now due 11/12/08.

l. Education – John Byerly

John Byerly advised the committee is looking for volunteers and suggested format as we are going to do the educational seminars on 03/7/09. Locations in both San Diego and Los Angeles were discussed with possible volunteer locations. John to follow-up further.

m. FAQ's – Terry Eglund (*Not Present*)

No Report.

n. Pins & Honors – William Wahbeh/Mike Parker (*Not Present*)

No report.

o. Website – Miki Craig (*Not Present*)

Southern CA membership would like better links on the website to industry sources. We asked them to forward ideas to Miki Craig.

5. Old Business

a. ABM 2009 Las Vegas

6. New Business

a. Southern CA Meetings

Discussion was made on how we will get the seats filled at the Southern CA meetings. They would like to see DSA again as a speaker, and they would like the meetings more beneficial to what their region is handling. No Items.

7. Adjournment

a. Time – 3:45pm.

b. Next meeting – November 20, 2008 Hilton Hotel Pleasanton, CA 3:00p.m.

*Respectfully submitted,
Elizabeth Levi
Immediate Past President*