



CALIFORNIA COUNCIL OF TESTING AND INSPECTION AGENCIES

November 19, 2009
Sheraton Pleasanton Hotel
5990 Stoneridge Mall Road
Pleasanton, CA 94588

Minutes - Board of Directors Meeting

1. Convene – Mike Parker
 - 1.1. Time
 - *President Parker called the meeting to order at 2:06 p.m.*
 - 1.2. Attendees
 - *The following officers and directors were in attendance:*

<i>Mike Parker (President)</i>	<i>John Byerly (Director)</i>
<i>Chip Moore (Vice President)</i>	<i>Jeff Cannon (Director)</i>
<i>Miki Craig (Secretary)</i>	<i>Martha McDonnell (Director)</i>
 - 1.3. Absent
 - *The following officers were absent:*

<i>Elizabeth Levi (Treasurer)</i>	<i>Rick Van Horn (Past President)</i>
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2. Approval of Minutes – Miki Craig
 - 2.1. September 24, 2009
 - *The minutes were approved as submitted.*
3. Financial Report – Elizabeth Levi
 - 3.1. Account Balance
 - *The checking account currently holds a balance of 24,502.10.*
 - *A total of \$245 is due from non-member attendees of the Anaheim meeting.*
 - *Membership dues for 2010 were established at \$500. Treasurer Levi will prepare and mail the invoices in December in order to expedite collections.*
4. Old Business
 - 4.1. 2010 Annual Business Meeting – Elizabeth Levi (via email)
 - *Treasurer Levi has obtained the appropriate plaques and certificates of recognition for presentation at the installation dinner.*
 - *The food and beverage orders have been confirmed with the hotel.*
 - *We need to fill at least 5 more guest rooms to fulfill the contract minimum.*
 - *Kurt Siggard (guest speaker) is confirmed and will be there at 10:30 a.m. He will need to leave immediately following lunch in order to catch his flight.*
 - 4.2. 2010 General Meeting Locations – Elizabeth Levi (via email)
 - *The Board was unanimous in its agreement to hold the Bay Area general meeting at the Sheraton Pleasanton Hotel.*
 - 4.3. eBrownbag Partner Agreement – Miki Craig
 - *Revised draft has been received from ASFE. Secretary Craig to redistribute to the Board members for review and comment via email.*
 - 4.4. ASFE RO - Elizabeth Levi (via email)



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- *Treasurer Levi would like to invite a representative from ASFEE to a meeting early next year to discuss Regional Organization issues and benefits. It was decided to reserve the March meeting for this program.*

5. New Business

5.1 Anaheim Meeting with DSA – John Byerly

- *Director Byerly indicated the meeting went well, with good, thoughtful questions. He noted that Treasurer Levi received some membership inquiries. Director Cannon opined there was a good discussion concerning masonry core testing, covering many of the grey areas that occur. Additional detail will be provided in the October general meeting minutes.*

6. Adjournment – Mike Parker

6.1. Time

- *There being no further business, President Parker adjourned the meeting at 2:23 p.m.*

Respectfully submitted.

Miki Craig
Secretary