



# CALIFORNIA COUNCIL OF TESTING AND INSPECTION AGENCIES

December 17, 2009  
Sheraton Pleasanton Hotel  
5990 Stoneridge Mall Road  
Pleasanton, CA 94588

## Minutes - General Business Meeting

1. Call to Order – Mike Parker
  - 1.1. Time
    - *President Mike Parker call the meeting to order at 3:00 p.m.*
  - 1.2. Self-introductions
    - *The following members were in attendance:*  
  

<i>Jim Backman (Consolidated Engineering Labs)</i>	<i>Fred Maurer (Condor Earth Technologies)</i>
<i>John Byerly (John R. Byerly, Inc.)</i>	<i>Chip Moore (ENGEO Incorporated)</i>
<i>Dave Chippero (Testing Engineers, Inc.)</i>	<i>Michael Parker (Testing Engineers, Inc.)</i>
<i>Cliff Craig (Dynamic Consultants, Inc.)</i>	<i>Tim Rodriguez (URS/Signet Testing Labs)</i>
<i>Miki Craig (Dynamic Consultants, Inc.)</i>	<i>Rick Van Horn (Terracon)</i>
<i>Terry Egland (Testing Engineers, Inc.)</i>	<i>William Wahbeh (URS/Signet Testing Labs)</i>
<i>James Jernigan (Kleinfelder)</i>	<i>Mike Zell (Inspection Services, Inc.)</i>
<i>Elizabeth Levi (BSK Associates)</i>	
2. Approval of Minutes – Miki Craig
  - 2.1. November 19, 2009
    - *The minutes were approved as amended.*
3. Financial Report – Elizabeth Levi (via email)
  - 3.1. Account Balance
    - *The checking account currently holds a balance of \$?.*
    - *Dues statements for 2010 will be sent out Friday, December 18th.*
4. Committee Reports
  - 4.1. San Francisco DBI – Dave Chippero, Liaison
    - *Member Cliff Craig reported he attended the structural subcommittee meeting at SFDBI earlier this month to review the most recent draft of AC-046. Most of the modifications that were made were in industry's favor. (see Cliff's email regarding what changes were made). This document also qualifies technicians from the geotechnical firms, so some of the criteria were expanded to incorporate certification programs particular to this industry.*
    - *An updated draft is supposed to be issued to interested parties for information only – no further public comment will be accepted.*
  - 4.2. ICC/Local Jurisdictions – Miki Craig, Chair
    - *No activity to report. Treasurer Elizabeth Levi will provide an updated roster of the coalition members.*
  - 4.3. ASTM – Jeff Cannon, Chair
    - *No report*
  - 4.4. SEAONC CQA – Ross Esfandiari, Chair



## CALIFORNIA COUNCIL OF TESTING AND INSPECTION AGENCIES

- *Terry Egland reported. Final drafting of Guidelines for SI and SO should be completed in January, with formal publication in early summer. Doc is 70+ pages.*
  - *Still (slowly) working on wood guidelines; concrete design review manual has been pushed back a bit.*
- 4.5. DSA – John Byerly, Chair
- *See discussion minutes from meeting of Oct. 29<sup>th</sup>.*
    - ✓ *John reported on quarterly meeting of DSA Advisory Board & IT Committee. Prefabricated light pole bases were a big issue to DSA. One fabricator stockpiles them for months and/or years at a time. Concern of who is paying the inspector to look at these before they are designated for a project. Currently reports are being held by inspector/inspection firm, and then shipped with pole bases, similar to a mill cert. An IR is under development to address this problem.*
    - ✓ *Short white paper re quality selection of testing laboratory in progress by Dick Cowan (Chair of IT Committee) and others on committee.*
    - ✓ *IR in preparation re batch plant inspection. Will go thru IT Committee prior to publication.*
    - ✓ *Eric France handed out more draft test report forms he is working on. New drafts are on DSA letterhead rather than testing agency's letterhead. No positive comments from attendees to this potential requirement. We have adopted specific layout requests, but should not be forced to give up company identification. May be a legal problem for a firm to issue under DSA's letterhead – especially if the document is stamped by a professional engineer.*
- 4.6. ACI – Cliff Craig, Chair
- *New publication by ACI entitled Specification for Ready Mix Concrete Testing Services.*
- 4.7. Membership – Jim Backman/John Byerly, Co-Chairs
- *No report*
- 4.8. Code Adoption/IBC – ~~Simon Makkessi, Chair~~
- *AISC's code change proposal re structural steel special inspections in the IBC. CQA is concerned about differences between continuous (IBC) inspection vs. perform (AISC) and periodic (IBC) vs. observe (AISC). National structural engineers are behind it. It appears to also open the door for a lot of approved fabricators. Art Dell contacted Steve Keifer (CALBO President) and was referred to TUCC for assistance.*
- 4.9. Newsletter – Elizabeth Levi, Editor
- *Still trying to get articles for last publication this year.*
- 4.10. Internal Auditing – Terry Egland, Chair
- *No action*
- 4.11. ASFE – Elizabeth Levi, Liaison
- *Mike Smith to address March 2010 meeting to be held in Pleasanton.*
- 4.12. Standard of Practice – Miki Craig, Chair
- *No action*
- 4.13. Education – Rick Van Horn, Chair



## CALIFORNIA COUNCIL OF TESTING AND INSPECTION AGENCIES

- *No action*
- 4.14. FAQ's – Terry Egland/William Wahbeh, Co-Chairs
  - *2 drafts handed out – the one from Eric is going out to general membership for comment, the other needs to go to committee*
- 4.15. Pins & Honors – William Wahbeh/Mike Parker, Co-Chairs
  - *No report*
- 4.16. Website – Miki Craig, Webmaster
  - *No report*
- 5. Old Business
  - 5.1. 2010 Officers & Directors – Election Results
    - *see ballot*
  - 5.2. Meeting Arrangements w/Caltrans re Certification of Technicians – Jeffrey Cannon
    - *postponed*
  - 5.3. Update of the CMACN “Testing of Concrete Masonry” Manual
    - *Terry emailed Kurt today for progress update – Jeff Cannon and Chip Moore have not submitted yet so he is waiting on them*
- 6. New Business
  - 6.1. *None*
- 7. Adjournment – Mike Parker
  - 7.1. Time
    - *There being no further business, President Parker adjourned the meeting at 4:17 p.m.*
  - 7.2. Next meeting
    - *The next meeting will be held January 30, 2010, at 8:30 a.m., at the Treasure Island in Las Vegas, Nevada.*

Respectfully submitted,  
Miki Craig  
Secretary