



CALIFORNIA COUNCIL OF TESTING AND INSPECTION AGENCIES

March 25, 2010
Sheraton Pleasanton Hotel
5990 Stoneridge Mall Road
Pleasanton, CA 94588

Minutes - General Business Meeting

1. Call to Order – Jeff Cannon
 - a. Time
 - *The meeting was called to order by Vice President Jeffry Cannon at 3:10 p.m.*
 - b. Self-introductions
 - *The following members were in attendance:*

<i>John Atkinson (Holdrege & Kull)</i>	<i>James Jernigan (Kleinfelder)</i>
<i>John Byerly (John R. Byerly, Inc.)</i>	<i>Elizabeth Levi (BSK Associates)</i>
<i>Bill Cale (Construction Testing Services)</i>	<i>Martha McDonald (Youngdahl)</i>
<i>Jeffry Cannon (Kleinfelder)</i>	<i>Chip Moore (ENGEO, Incorporated)</i>
<i>Cliff Craig (Dynamic Consultants, Inc.)</i>	<i>Tim Rodriguez (Signet Testing Labs)</i>
<i>Miki Craig (Kleinfelder)</i>	<i>Will Wahbeh (Signet Testing Labs)</i>
<i>Osama El-Fiky (Condor Earth Technologies)</i>	
2. Approval of Minutes – Miki Craig
 - a. February 25, 2010
 - *The minutes were approved as corrected (Item 1.b. - company affiliation for President Moore was missing a comma).*
3. Financial Report – Elizabeth Levi
 - a. Account Balance
 - *The current balance is \$36,574.80.*
 - b. 2010 Dues Status
 - *Three firms remain unpaid*
 - *RMA/Terrasearch - Simon Makdessy thought RMA had paid. He will make arrangements for his local office to pay, and include the name change.*
 - *BTC is now Bureau Veritas. Treasurer Levi indicated she was having trouble reaching anyone.*
 - *ES Geotechnologies (and its Milpitas office) no longer exists. Treasurer Levi has reissued the invoice to the successor company, Earth Systems, located in Hollister.*
 - c. Corporate Statement of Information Filing
 - *Executive Secretary Craig prepared the form. Treasurer Levi will prepare the filing fee of \$20.00 and mail everything before March 31st.*
 - d. Charitable Association Filing
 - *Treasurer Levi has prepared the form and will submit with the \$25.00 filing fee.*
4. Committee Reports
 - a. San Francisco DBI – Dave Chippero, Liaison
 - *No report*



CALIFORNIA COUNCIL OF TESTING AND INSPECTION AGENCIES

- b. ICC/Local Jurisdictions – Miki Craig, Chair
 - *No activity to report.*
- c. ASTM – Jeff Cannon, Chair
 - *A new ballot to E329 which will bring major changes. It will contain everything needed to bring special inspection into the standard.*
 - *ASTM C140 regarding masonry block testing has had many changes in testing methods. These changes are so extensive, Vice President Cannon recommended everyone get a copy as soon as possible. Some highlights of the changes:*
 - *Each sampled specimen is to be weighed immediately after it is sampled (Section 5.5). The way this section is worded, it appears to mean the "received" weight must be obtained in the field, not when the CMU arrive back in the lab.*
 - *The term "Received Moisture Content" is now just "Moisture Content".*
 - *Compression specimens must be allowed to cure for at least 48 hours in lab air, or at least 4 hours under a drying fan, before being tested. There are criteria for determining when a dry equilibrium has been obtained (Section 7.2.3).*
 - *It is now mandatory that CMU measurements be reported. This includes length, width, height, face shell thickness, and web thickness (Section A1.2).*
 - *The "Percent Solid" must now be reported (the percentage of concrete in the gross volume of the unit) (Section A1.5.4).*
 - *The "Maximum Variation from Specified Dimensions" must now be reported, which is going to be interesting to do. In order to do this, the testing agency must obtain the specified dimensions from the manufacturer (not from project drawings/specs, or C 90) (Section A1.5.5).*
 - *There are a lot of new reporting requirements (Sections 10 and A1.6).*
 - *C140 now has procedures for testing concrete and calcium silicate brick (Annex A2), segmental retaining wall units (Annex A3), concrete interlocking paving units (Annex A4), concrete grid paving units (Annex A5), concrete roof pavers (Annex A6), and dry-cast articulating concrete block (Annex A7).*
- d. SEAONC CQA – Ross Esfandiari, Chair
 - *The SEAONC Board of Directors has delayed the vote allowing publication of the Special Inspection Guideline until its June meeting.*
- e. DSA – John Byerly, Chair
 - *Director Byerly reported all DSA committee activities have been placed on hold. DSA's website indicates use of lab test and field inspection report templates is optional. The website currently reads:*
 - "Test and special inspection report templates are provided for the convenience of LEA accepted testing facilities. Reports conforming to these formats must be submitted for projects under DSA jurisdiction. Note that test reports need not match these templates exactly. Additional information may be provided, information may be rearranged, or other minor changes may be made. However, use*



CALIFORNIA COUNCIL OF TESTING AND INSPECTION AGENCIES

of these standardized templates is strongly encouraged since standardized forms will expedite review of reports at DSA and increase the probability that reports will be acceptable to DSA.”

- f. ACI – Cliff Craig, Chair
 - *NCAWNV Chapter’s Certification Committee is establishing programs for the remaining of year. It is also trying to put together training programs for strength tester and lab testing. Currently, there is no training for these certifications similar to that provided with the Field Tech Grade 1 certification. There was little interest expressed by those CCTIA members in attendance. Chair Craig asked if any training programs be of interest. No interest was expressed.*
 - *The NCAWNV Chapter will soon be redesigning its website. It is intended to have secure member sections, include advertising, and various other changes.*
 - *Vice President Cannon posed the following technical question: If cement is stored in a well-sealed bucket for a year, other than changes due to absorption of water, does (or can) the chemical composition change? Director Byerly opined that if conditions are absolutely controlled, the cement should be stable.*
- g. Membership – Jim Backman/John Byerly, Co-Chairs
 - *No activity to report*
- h. Code Adoption/IBC – Chair TBD
 - *Treasurer Elizabeth Levi volunteered to chair this committee.*
- i. Newsletter – Elizabeth Levi, Editor
 - *The current issue is ready to be distributed to the Board members for review prior to distribution. More articles must be generated before another issue can be compiled.*
- j. Internal Auditing – Terry Eglan, Chair
 - *No report*
- k. ASFE – Elizabeth Levi, Liaison
 - *The RO’s are meeting in New Orleans on April 13th, prior to ASFE’s regular meeting. Member Will Wahbeh asked about login procedures for ASFE’s website. Treasurer Levi again assured everyone that she has login information for all CCTIA members. Anyone having difficulty should contact her. Treasurer Levi will be bringing some publication from ASFE to each CCTIA meeting for attendees (handout will not be included with the meeting minutes). The items will be CoMET related only.*
- l. Standard of Practice – Miki Craig, Chair
 - *No activity to report*
- m. Education – Rick Van Horn, Chair
 - *The next “education day” will be held April 24th at Leighton’s facility in Anaheim and Kleinfelder’s facility in Sacramento. A Bay Area program will be held on May 1st, with the location to be determined. Program announcements will be broadcast by email, and hard copies will be mailed, as well.*
- n. FAQ’s – Terry Eglan/William Wahbeh, Co-Chairs



CALIFORNIA COUNCIL OF TESTING AND INSPECTION AGENCIES

- *Chair Will Wahbeh report there is one FAQ in committee review, pertaining to the testing of cores versus cylinders.*
 - o. Pins & Honors – William Wahbeh/Mike Parker, Co-Chairs
 - *No activity to report.*
 - p. Website – Miki Craig, Webmaster
 - *No activity to report.*
5. Old Business
- a. CCTIA Secretary Vacancy
 - *Miki Craig has resigned as Secretary due to her new employment by Kleinfelder. The Executive Board has appointed Cliff Craig as Acting Secretary until a special election has been held. Ballots will be mailed as soon as practicable, and will contain room for write-in nominees.*
 - b. 2010 Meeting Dates/Locations
 - *Meeting dates and locations for the remainder of the year have been established and will be posted to the website.*
6. New Business
- a. Monthly Speakers
 - *The Executive Board would like to institute occasionally having guest speakers. Members are encouraged to submit suggestions for speakers and./or topics to any officer or director.*
 - b. 2011 ABM Sponsorships
 - *As was done in the past, CCTIA will once again invite vendors to sponsor and attend ABM events. They will be allowed to set up a display during their selected event.*
 - c. Adhesion Testing of Brick Veneer
 - *Member Osama El-Fiky questioned if there was a testing standard for performing adhesion testing of brick veneer in the field. Was bond testing the same thing? A Project Inspector and DSA Field Engineer have requested this test on one of his project. Those present suggested he go back to DSA and request they identify the appropriate test procedure to use, or where in the code the requirements are stated.*
 - d. SB 1227
 - *SB 1227 legislation was introduced on February 18, 2010. It proposes, among other things, to transfer DGS/DSA duties regarding school design and construction to the local jurisdiction building department. Text is available in the following link:
http://totalcapitol.com/?bill_id=200920100SB1227
Member Will Wahbeh inquired if anyone was aware of the bill's current status. None present knew of anything further.*
 - e. DSA Shotcrete Exam
 - *Member Cliff Craig apologized for reporting on DSA's new shotcrete exam development process at the January Annual Business Meeting. It appears this disclosure*



CALIFORNIA COUNCIL OF TESTING AND INSPECTION AGENCIES

was prohibited under DSA's rules for participation, and he was chastised by DSA. He has offered his apologies to DSA, and has been allowed to remain on the committee. Member Craig also offered his apologies for the error to CCTIA, and wanted to assure the membership he would be more careful in representing the organization in future.

7. Adjournment – Jeff Cannon

a. Time

- *There being no further business, Vice President Cannon adjourned the meeting at 3:52 p.m.*

b. Next meeting

- *April 22, 2010, at 3:00 p.m., at the Sheraton Hotel Pleasanton.*

Respectfully submitted,
Miki Craig
Executive Secretary