



CALIFORNIA COUNCIL OF TESTING AND INSPECTION AGENCIES

April 22, 2010
Sheraton Pleasanton Hotel
5990 Stoneridge Mall Road
Pleasanton, CA.

Minutes - General Business Meeting

1. Call to Order – Michael Parker, Past President
 - a. Time
 - *The meeting was called to order by Past President, Michael Parker, at 3:09 p.m.*
 - b. Self-introductions
 - *The following members were in attendance:*

<i>Jim Auser (BSK Associates)</i>	<i>James Jernigan (Kleinfelder)</i>
<i>John Byerly (John R. Byerly, Inc.)</i>	<i>Alok Kolekar (Applied Materials Engrg.)</i>
<i>Bill Cale (Construction Testing Services)</i>	<i>Martha McDonnell (Youngdahl)</i>
<i>Dave Chippero (Testing Engineers, Inc.)</i>	<i>Mike Parker (Testing Engineers, Inc.)</i>
<i>Cliff Craig (Dynamic Consultants, Inc.)</i>	<i>Rick Van Horn (Terracon)</i>
<i>Miki Craig (Kleinfelder)</i>	<i>Will Wahbeh (URS/Signet Testing Lab)</i>
<i>Terry Eglund (Testing Engineers, Inc.)</i>	<i>Mike Zell (Inspection Services, Inc.)</i>
<i>Osama El-Fiky (Condor Earth Tech.)</i>	
2. Approval of Minutes – Miki Craig
 - a. March 25, 2010
 - *The minutes were approved as written.*
3. Financial Report – Miki Craig (on behalf of Elizabeth Levi)
 - a. Account Balance
 - *The current balance is \$35,893.91.*
 - b. 2010 Dues Status
 - *Bureau Veritas has not paid its 2010 dues. A final notification has been sent.*
 - *RMA Companies has not paid. Although they have assured Treasurer Levi they will do so, nothing has been received. Per the Board's instructions, a letter informing them of their removal from the membership rolls will be sent.*
4. Committee Reports
 - a. San Francisco DBI – Dave Chippero, Liaison
 - *AB-46 has been approved for implementation, but the City does not have sufficient staff to administer or enforce it, so it is on hold. Jim Halloren has not returned Liaison Chippero's contact attempts.*
 - b. ICC/Local Jurisdictions – Miki Craig, Chair
 - *The Tri-Chapter meeting is scheduled for June 4th in Santa Cruz.*
 - c. ASTM – Jeff Cannon, Chair
 - *No report*
 - d. SEAONC CQA – Ross Esfandiari, Chair
 - *Code change S121 (2012 IBC) is still being debated. Many ICC members will try to squash it at the code hearings in May. Several articles have been written on both sides of the issue including a March 2010 article entitled "Quality Time" in Modern*



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Steel Construction, which attempted to belittle the SEAONC CQA's stance. ASFE will take up the negative challenge at the code hearings.

- There were few comments on the proposed Special Inspection Guideline by the SEAONC Board. The final document is more than 70 pages, and should be published by summer.*

- The attempt to write a special inspection guideline for wood framing has lost interest in the CQA committee. Member Terry Eglund offered to take the issue to CCTIA to see if we wanted to pick up the task. The current draft still needs lots more work, including illustrations. It was asked if the Standard of Practice Committee would be interested in forming a subcommittee to work on it, or should it be included in the Blue Book? The cities of Sunnyvale and Brentwood are requiring the special inspector to obtain the general building inspector certification for providing these services. WABO has its own certification. Member Rick Van Horn will check if they have a published guideline. The SOP Committee will attempt to address this topic in the Blue Book - at least superficially. It was noted that the East Bay Chapter of ICC had a publication out on this topic. Member Eglund will tell the CQA we know of several other agencies that have addressed this subject, that we will gather them and review whether or not we feel there needs to be a more comprehensive document.*

e. DSA – John Byerly, Chair

- No activity to report*

f. ACI – Cliff Craig, Chair

- No activity to report*

g. Membership – Jim Backman/John Byerly, Co-Chairs

- No activity to report*

h. Code Adoption/IBC – Elizabeth Levi, Chair

- Treasurer Levi worked with both the ASFE RO group and TCEL (Texas Council of Engineering Labs) to write letters in support of CCTIA, SEAONC, and the ICC Tri-Chapter position on S121. Final hearings for public comment are set for May 15-23, 2010 in Dallas, TX. She has relayed her efforts to Art Dell and Tim Hart with the SEAONC CQA team and forwarded them the support letters. TCEL and ASFE will have someone in Dallas to speak up for the position on the 23rd when S121 is scheduled. All other code divisions will have final hearings on October 28 – November 1, 2010 in Charlotte, NC.*

- The Green Building Code will take public comments by May 15, 2010 and then a hearing August 14-22, 2010 in Chicago, IL.*

i. Newsletter – Elizabeth Levi, Editor

- No report*

j. Internal Auditing – Terry Eglund, Chair

- Chair Terry Eglund distributed three new auditing forms. They will be posted to the CCTIA website as well.*

k. ASFE RO – Elizabeth Levi, Liaison



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- *Treasurer Levi will provide a comprehensive report at CCTIA's May meeting. She has forwarded the membership roster to ASFE for inclusion in its database, with the issuance of usernames and passwords to be assigned. Anyone needing a username/password should email Treasurer Levi directly.*
 - *Treasurer Levi will bring CoMET information to the meetings each month for the attending members.*
 - *Dues for ASFE this year should be around \$3,500.00.*
 - l. Standard of Practice – Miki Craig, Chair
 - *No activity to report*
 - m. Education – Rick Van Horn, Chair
 - *There are 10 participants so far for the April 24th program in Sacramento (Kleinfelder's facility); 14 for the May 1st program in Hayward (Signet's facility). Leighton has offered the use of its facility on May 15th for the Southern California program.*
 - n. FAQ's – Terry Eglund/William Wahbeh, Co Chairs
 - *There are two items in the works, but no action at this time.*
 - o. Pins & Honors – William Wahbeh/Mike Parker, Co-Chair
 - *No activity to report*
 - p. Website – Miki Craig, Webmaster
 - *No activity to report*
5. Old Business
- a. 2010 Meeting Venues
 - *All arrangements have been completed by Treasurer Levi. The Sacramento and Anaheim venues have been changed to lunch programs.*
 - b. 2011 ABM
 - *Treasurer Levi is collecting proposals and will pick the best 3 for Board review.*
6. New Business
- a. DSA Closeout of Old Projects
 - *Secretary Cliff Craig has been in communication with a consultant trying to close out a very old project on behalf of her client school district. She has asked what procedures we use when we do not have all of the original documents; specifically, if the consultant provided the testing agency will a copy of all of its reports, would the agency be willing to issue a verified report for lab services? Member Terry Eglund indicated his firm, after a review of the plans and specifications, would instead issue a letter indicating everything appeared to be complete and recommending DSA certify the project on that basis. Member Will Wahbeh brought up instances where all the reports were missing, and Signet had declined to take any action. Secretary Craig noted DCI had a project where only unsigned electronic copies were available, so he had issued a lab verified report, but no field inspection verified reports. It*



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appears the task of dealing with these old closeouts has transferred to specialists now as school districts are desperate to get new permits. It appeared that everyone is billing for this extra effort. Director Byerly noted he had seen entire architects' offices set up just to handle these problems.

7. Adjournment

a. Time

- *There being no further business, Past President Parker adjourned the meeting at 3:55 p.m.*

b. Next meeting

- *The next meeting will be held May 20, 2010, 3:00 p.m., at the Sheraton Pleasanton Hotel.*

Respectfully submitted,
Miki Craig
Executive Secretary