



# CALIFORNIA COUNCIL OF TESTING AND INSPECTION AGENCIES

May 20, 2010  
Sheraton Pleasanton Hotel  
5990 Stoneridge Mall Road  
Pleasanton, CA.

## Minutes - General Business Meeting

1. Call to Order – Chip Moore, President
  - a. Time
    - *The meeting was called to order by President, Chip Moore, at 3:00 p.m.*
  - b. Self-introductions
    - *The following members were in attendance:*

<i>Jim Backman (Consolidated Engr Labs)</i>	<i>Osama El-Fiky (Condor Earth Tech.)</i>
<i>John Byerly (John R. Byerly, Inc.)</i>	<i>Elizabeth Levi (BSK Associates)</i>
<i>Bill Cale (Construction Testing Services)</i>	<i>Martha McDonnell (Youngdahl)</i>
<i>Dave Chippero (Testing Engineers, Inc.)</i>	<i>Mike Parker (Testing Engineers, Inc.)</i>
<i>Cliff Craig (Dynamic Consultants, Inc.)</i>	<i>Tim Rodriguez (URS/Signet Testing Lab)</i>
<i>Terry Eglan (Testing Engineers, Inc.)</i>	<i>Will Wahbeh (URS/Signet Testing Lab)</i>
2. Approval of Minutes – Cliff Craig
  - a. April 22, 2010
    - *The minutes were approved as corrected. Vice President Cannon noted Section 4.h first sentence ...ASFE rO group...to capitalize the r to R.*
3. Financial Report – Elizabeth Levi
  - a. Account Balance
    - *The current balance is \$38,553.93.*
    - *Income from seminars and membership*
    - *Minor expenses for taxes and \$3000 deposit for Planet Hollywood ABM 2011*
  - b. 2010 Dues Status
    - *Bureau Veritas has not paid its 2010 dues. They were dropped.*
    - *RMA Companies has not paid. They were dropped*
    - *Earth Systems or ES Geotechnologies paid and remain member in good standing*
4. Committee Reports
  - a. San Francisco DBI – Dave Chippero, Liaison
    - *AB-46 has been approved for implementation, but the City still does not have sufficient staff to administer or enforce it, so it is still on hold.*
  - b. ICC/Local Jurisdictions – Cliff Craig, Chair
    - *President Moore, Treasurer Levi and other members pushed to have CCTIA become involved again with the TUCC (formerly SIC), since we understand the meetings are open to the public. President Moore will follow up with Keyvan Irranejad to confirm protocols, but there were no volunteers. This will need to be developed. All agreed it should only help the process if we had a representative to at least observe and report their activities.*
    - *The Tri-Chapter meeting is scheduled for June 4<sup>th</sup> in Santa Cruz. Secretary Craig confirmed this is the annual meeting of the three chapters. Member Eglan will consider attending since it is on a Friday, but not positive.*



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- c. ASTM – Jeff Cannon, Chair
  - *Some continued activity in E36 to modify E360, nothing else of note.*
- d. SEAONC CQA – Ross Esfandiari, Chair and Cliff Craig, Terry Eglund
  - *Code change S121 (2012 IBC) is now before the convention and will be voted on May 22 and 23 Saturday and Sunday. It is being broadcast live on the ICC website. Today they were voting on fire protection issues with about 200 members present. Ron Lynn IIC president did report they were trying to find a way to provide website voting, but it needed a lot of development.*
  - *The attempt to write a special inspection guideline for wood framing has renewed interest in the CQA committee. Members Terry Eglund, Cliff Craig and others will submit the documents being used by their firms. The current draft still needs lots more work, including illustrations. Cliff Craig will inquire at ICC (Ron Lynn or others) if they are considering this wood special inspection area for a new certification examination. It was asked if the Standard of Practice Committee would be interested in forming a subcommittee to work on it, or should it be included in the Blue Book? Some cities are still requiring the special inspector to obtain the general building inspector certification for providing these services. WABO has its own certification. Member Rick Van Horn was to check if they have a published guideline.*
  - *The SOP Committee will attempt to address this topic in the Blue Book - at least superficially. It was noted that the East Bay Chapter of ICC had a publication out on this topic. Member Eglund will tell the CQA we know of several other agencies that have addressed this subject, that we will gather them and review whether or not we feel there needs to be a more comprehensive document.*
- e. DSA – John Byerly, Chair
  - *State architect position is being redefined...unknown result.*
- f. ACI – Cliff Craig, Chair
  - *No complaints from the members, turn around on exam results continues to be 3-4 weeks after the exam, which seem reasonable.*
- g. Membership – Jim Backman/John Byerly, Co-Chairs
  - *No activity to report*
- h. Code Adoption/IBC – Elizabeth Levi, Chair
  - *Treasurer Levi continues to work with both the ASFE RO group and TCEL (Texas Council of Engineering Labs) in support of CCTIA, SEAONC, and the ICC Tri-Chapter position on S121. Final hearings for public comment are underway set of May 15-23, 2010 in Dallas, TX. She has relayed her efforts to Art Dell and Tim Hart with the SEAONC CQA team and forwarded them the support letters. TCEL and ASFE will have someone in Dallas to speak up for the position on the 23<sup>rd</sup> when S121 is scheduled. All other code divisions will have final hearings on October 28 – November 1, 2010 in Charlotte, NC.*
  - *The Green Building Code will take public comments by May 15, 2010 and then a hearing August 14-22, 2010 in Chicago, IL.*



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- i. Newsletter – Elizabeth Levi, Editor
  - *Members compliments to Elizabeth on the Newsletter, Need to bring the newsletter committee (Jeffry Cannon, Martha McDonald, Elizabeth Levi, and Terry Eglend) into action to better assist in getting articles internally or externally (other organizations) to add to content.*
- j. Internal Auditing – Terry Eglend, Chair
  - *Chair Terry Eglend reminded all that these were valuable tools and the ISO standards require these procedures of internal auditing. They will be posted to the CCTIA website as well.*
- k. ASFE RO – Elizabeth Levi, Liaison
  - *Treasurer Levi reminded members that she has forwarded the membership roster to ASFE for inclusion in its database, with the issuance of usernames and passwords to be assigned. Anyone needing a username/password should email Treasurer Levi directly.*
  - *Treasurer Levi will bring CoMET information to the meetings each month for the attending members.*
  - *Dues for ASFE this year should be around \$3,500.00.*
  - Cliff Craig indicated difficulty in accessing documents and was advised by ASFE the RO membership has limited access. While this is disappointing full members pay much higher fees and still many documents are not free. Consensus was it is still a good value.*
- l. Standard of Practice – Miki Craig, Chair
  - *Terry Eglend and other members of the committee agree we need to finish the update of the guidelines. Secty Craig will submit the last updates to the Guideline by the SOP committee and assist in the development process. We need to push ahead with this.*
- m. Education – Rick Van Horn, Chair
  - *There is interest in producing a Soils training program to help prepare for the ICC Exam. One in the north and one in the south. Consensus was it needed to be a full day in order to have time to cover the subject materials. John Byerly and Jeff Cannon will lead this effort with Chair Van Horn,*
- n. FAQ's – Terry Eglend/William Wahbeh, Co Chairs
  - *Terry submitted the latest FAQ on Mortar Testing by Cylinder or Cubes, which was produced by Dave Chippero.*
- o. Pins & Honors – William Wahbeh/Mike Parker, Co-Chair
  - *President Moore asked this item be taken off the regular agenda in the future.*
- p. Website – Miki Craig, Webmaster
  - *Terry Eglend and others were interested in having the website with limited access for non-members. Cliff felt the site and all CCTIA documents should remain free to encourage their use. The idea of a blog type format would be effective for members and might increase interest and visits to the website. Cliff will review with Chair Miki regarding the mechanics involved with these formats.*

### 5. Old Business



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- a. 2010 Meeting Venues
    - *All arrangements have been completed by Treasurer Levi. The Sacramento and Anaheim venues have been changed to lunch program 11:30-3:30.*
  - b. 2011 ABM
    - *Treasurer Levi indicated the Board selected Planet Hollywood as the best value and has submitted a \$3000 deposit to hold the space. See BOD minutes this date for details about fees and options being proposed.*
6. New Business
- a. IAS IBC Special Inspection Agencies (AC291) Added Categories
    - *Terry serves on the Technical Advisory Committee and reported there are a number of additional categories of inspection that have been added to the list. Including, Wall Panels, Curtain Walls, and Veneers; Smoke Control Systems; Mechanical Systems; Fuel-oil Storage and Piping Systems; Structural Cold-formed Steel; Excavation-Sheeting, Shoring, and Bracing; High-pressure Steam Piping (Welding); Structural Safety-stability, and Mechanical Demolition; Site Storm Drainage Disposal and Detention; Sprinkler Systems; Standpipe Systems; Heating Systems; Chimneys; Seismic Isolation Systems.*
    - *Terry adds the IAS accreditation is moving strongly, some 60 firms in New York City are in the process of getting this accreditation, which is required by New York. Terry indicated SF is again thinking about IAS accreditation.*
    - *The cost of this program was discussed and ranges from 4 or 5 thousand. Jeffrey indicated the real cost when all the effort is tracked is much more. Kleinfelder's Las Vegas office estimated the cost was close to \$100,000. Cliff recalls Terracon estimated \$10,000 or \$20,000 for one of the first efforts a few years ago.*
7. Adjournment
- a. Time
    - *There being no further business, President Moore adjourned the meeting at 4:30 p.m.*
  - b. Next meeting
    - *The next meeting will be held June 24, 2010, 11:30 to 3:30 p.m., at the Four Points Sheraton Hotel, 4900 Duckhorn Drive, Sacramento, CA.*

Respectfully submitted,  
Cliff Craig  
Secretary